

BASIC GRAMMAR IN USE

Self-study reference and
practice for students of
American English

with answers and ebook

Fourth Edition

Raymond Murphy

with William R. Smalzer and Joseph Chapple



CAMBRIDGE
UNIVERSITY PRESS

Cambridge University Press & Assessment
978-1-316-64673-1 — Basic Grammar in Use Student's Book with Answers and Interactive eBook
4th Edition
Raymond Murphy, Adaptation by William R. Smalzer, Joseph Chapple
Frontmatter
[More Information](#)

CAMBRIDGE UNIVERSITY PRESS

University Printing House, Cambridge CB2 8BS, United Kingdom
One Liberty Plaza, 20th Floor, New York, NY 10006, USA
477 Williamstown Road, Port Melbourne, VIC 3207, Australia
314–321, 3rd Floor, Plot 3, Splendor Forum, Jasola District Centre, New Delhi – 110025, India
103 Penang Road, #05-06/07, Visioncrest Commercial, Singapore 238467

Cambridge University Press is part of the University of Cambridge.

It furthers the University's mission by disseminating knowledge in the pursuit of education, learning and research at the highest international levels of excellence.

www.cambridge.org

Information on this title: www.cambridge.org/9781316646731

© Cambridge University Press 1989, 2002, 2011, 2017

This publication is in copyright. Subject to statutory exception and to the provisions of relevant collective licensing agreements, no reproduction of any part may take place without the written permission of Cambridge University Press.

First published 1993

Second edition 2002

Third edition 2011

Fourth edition 2017

20 19 18 17 16 15 14 13 12 11

Printed in Malaysia by Vivar Printing

A catalogue record for this publication is available from the British Library

ISBN 978-1-316-64673-1 Student's Book with answers and eBook

ISBN 978-1-316-64674-8 Student's Book with answers

ISBN 978-1-316-64675-5 Student's Book without answers

Cambridge University Press has no responsibility for the persistence or accuracy of URLs for external or third-party internet websites referred to in this publication, and does not guarantee that any content on such websites is, or will remain, accurate or appropriate. Information regarding prices, travel timetables, and other factual information given in this work is correct at the time of first printing but Cambridge University Press does not guarantee the accuracy of such information thereafter.

Contents

Acknowledgements	vii
To the Student	viii
To the Teacher	x
Interactive ebook	xi

Present

- 1 **am/is/are**
- 2 **am/is/are** (questions)
- 3 **I am doing** (present continuous)
- 4 **are you doing?** (present continuous questions)
- 5 **I do/work/like**, etc. (simple present)
- 6 **I don't ...** (simple present negative)
- 7 **Do you ... ?** (simple present questions)
- 8 **I am doing** (present continuous) and **I do** (simple present)
- 9 **I have ...** and **I've got ...**

Past

- 10 **was/were**
- 11 **worked/got/went**, etc. (simple past)
- 12 **I didn't ... Did you ... ?** (simple past negative and questions)
- 13 **I was doing** (past continuous)
- 14 **I was doing** (past continuous) and **I did** (simple past)
- 15 **I used to ...**

Present perfect

- 16 **Have you ... ?**
- 17 **How long have you ... ?**
- 18 **for since ago**
- 19 **I have done** (present perfect) and **I did** (past)

Passive

- 20 **is done was done** (passive 1)
- 21 **is being done has been done** (passive 2)

Verb forms

- 22 **be/have/do** in present and past tenses
- 23 Regular and irregular verbs

Future

- 24 **What are you doing tomorrow?**
- 25 **I'm going to ...**
- 26 **will**

Modals, imperative, etc.

- 27 **might**
 28 **can** and **could**
 29 **must**
 30 **should**
 31 **I have to ...**
 32 **Would you like ...? I'd like ...**
 33 **I'd rather ...**
 34 **Do this! Don't do that! Let's do this!**

There and it

- 35 **there is there are**
 36 **there was/were there has/have been there will be**
 37 **it**

Auxiliary verbs

- 38 **I am, I don't**, etc.
 39 **You have? Have you? You are? Are you?**, etc.
 40 **too/either so am I / neither do I**, etc.
 41 **isn't, haven't, don't**, etc. (negatives)

Questions

- 42 **is it ...? have you ...? do they ...?**, etc. (questions 1)
 43 **Who saw you? Who did you see?** (questions 2)
 44 **Who is she talking to? What is it like?** (questions 3)
 45 **What ...? Which ...? How ...?** (questions 4)
 46 **How long does it take ...?**
 47 **Do you know where ...? I don't know what ...**, etc.

Reported speech

- 48 **She said that ... He told me that ...**

-ing and to ...

- 49 **work/working go/going do/doing**
 50 **to ... (I want to do) and -ing (I enjoy doing)**
 51 **I want you to ... I told you to ...**
 52 **I went to the store to ...**

Go, get, do, make, and have

- 53 **go to ... go on ... go for ... go -ing**
 54 **get**
 55 **do and make**
 56 **have**

Pronouns and possessives

- 57 **I/me he/him they/them**, etc.
 58 **my/his/their**, etc.
 59 **Whose is this? It's mine/yours/hers**, etc.
 60 **I/me/my/mine**
 61 **myself/yourself/themselves**, etc.
 62 **-s (Kate's camera / my brother's car)**, etc.)

A and the

- 63 **a/an** ...
 64 **train(s) bus(es)** (singular and plural)
 65 **a bottle / some water** (count/noncount 1)
 66 **a cake / some cake / some cakes** (count/noncount 2)
 67 **a/an** and **the**
 68 **the** ...
 69 **go to work go home go to the hospital**
 70 I like **music** I hate **exams**
 71 **the** ... (names of places)

Determiners and pronouns

- 72 **this/that/these/those**
 73 **one/ones**
 74 **some** and **any**
 75 **not + any no none**
 76 **not + anybody/anyone/anything nobody/no one/nothing**
 77 **somebody/anything/nowhere**, etc.
 78 **every** and **all**
 79 **all most some any no/none**
 80 **both either neither**
 81 **a lot much many**
 82 (a) **little** (a) **few**

Adjectives and adverbs

- 83 **old/nice/interesting**, etc. (adjectives)
 84 **quickly/badly/suddenly**, etc. (adverbs)
 85 **old/older expensive / more expensive**
 86 **older than ... more expensive than ...**
 87 **not as ... as**
 88 **the oldest the most expensive**
 89 **enough**
 90 **too**

Word order

- 91 He **speaks English** very well. (word order 1)
 92 **always/usually/often**, etc. (word order 2)
 93 **still yet already**
 94 **Give me that book! Give it to me!**

Conjunctions and clauses

- 95 **and but or so because**
 96 **When ...**
 97 **If we go ... If you see ...**, etc.
 98 **If I had ... If we went ...**, etc.
 99 a person **who ...** a thing **that/which ...** (relative clauses 1)
 100 the people **we met** the hotel **you stayed at** (relative clauses 2)

Prepositions

- 101 **at 8:00 on Monday in April**
 102 **from ... to until since for**
 103 **before after during while**
 104 **in at on** (places 1)
 105 **in at on** (places 2)
 106 **to in at** (places 3)
 107 **next to, between, under**, etc.
 108 **up, over, through**, etc.
 109 **on at by with about**
 110 **afraid of ... , good at ... , etc. of/at/for**, etc. (prepositions) + **-ing**
 111 **listen to ... , look at ... , etc.** (verb + preposition)

Phrasal verbs

- 112 **go in, fall off, run away**, etc. (phrasal verbs 1)
 113 **put on** your shoes **put** your shoes **on** (phrasal verbs 2)

Appendixes

- Appendix 1 Active and passive 229
 Appendix 2 List of irregular verbs 230
 Appendix 3 Irregular verbs in groups 231
 Appendix 4 Short forms (**he's / I'd / don't**, etc.) 232
 Appendix 5 Spelling 234
 Appendix 6 Phrasal verbs (**take off / give up**, etc.) 236
 Appendix 7 Phrasal verbs + object (**put out** a fire / **try on** clothes, etc.) 237

Additional Exercises 238

Study Guide 257

- Answer Key to Exercises 270
 Answer Key to Additional Exercises 297
 Answer Key to Study Guide 300

Index 302

Acknowledgements

Many thanks to Rebecca Hill for her solid guidance, meticulous editorial work, and ever-professional attitude.

Design

Q2A Media Services Pvt. Ltd.

Illustrations

Adz, Paul Boston, Christopher Flint, John Goodwin, Katie Mac, Martina – KJA artists, Lucy Truman

Digital development

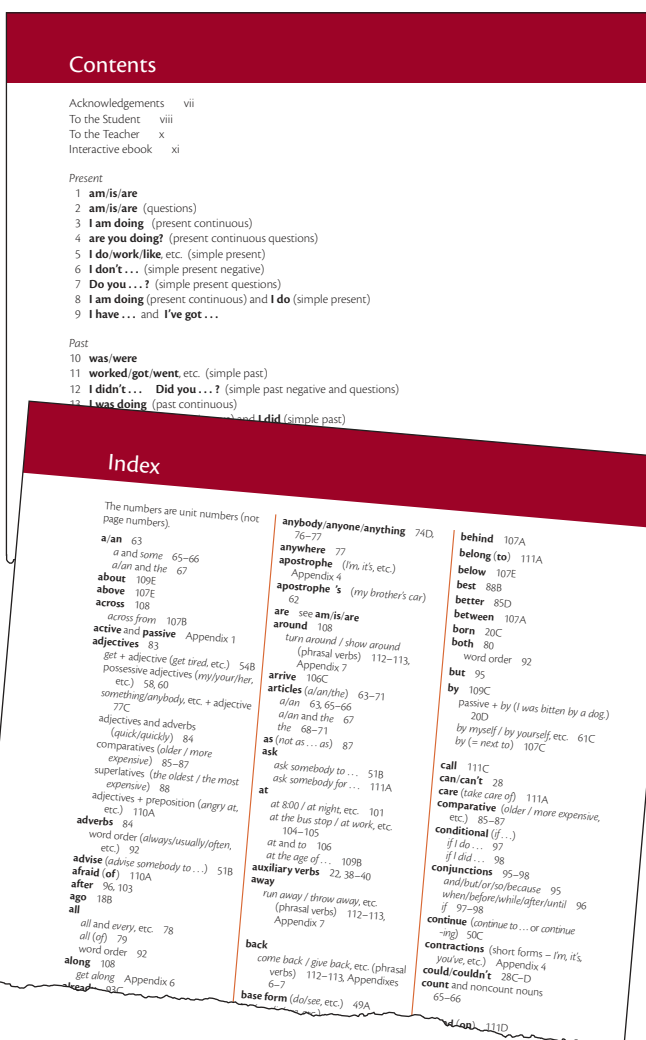
Datamatics Ltd.

To the Student

This is a grammar book for beginning to low-intermediate students of English. There are 113 units in the book, and each unit is about a different point of English grammar. There is a list of units at the beginning of the book (*Contents*).

Do not study all the units in order from beginning to end. It is better to choose the units that you need to do. For example, if you have a problem with the present perfect (*I have been, he has done*, etc.), study Units 16–19.

Use the *Contents* or the *Index* (at the back of the book) to find the unit (or units) that you need.



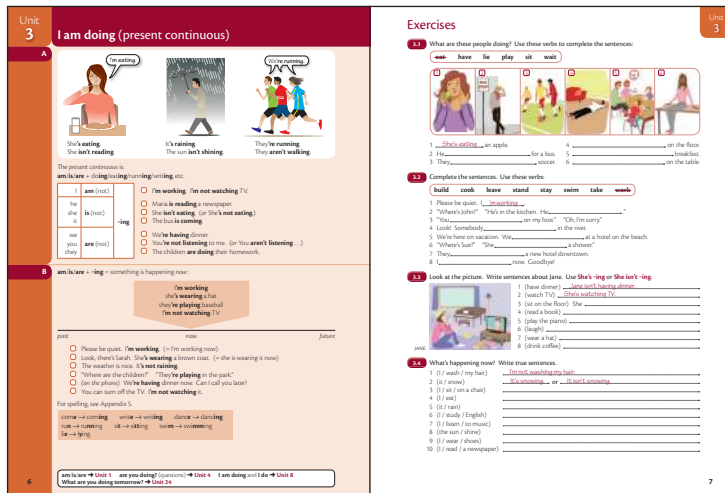
If you are not sure which units you need to study, use the *Study Guide* at the back of the book.

Study Guide		Study Guide	
IF YOU ARE NOT SURE WHICH ANSWER IS RIGHT		IF YOU ARE NOT SURE WHICH ANSWER IS RIGHT	
1.14 Please be quiet. _____	8, 22	3.1 My sister _____ by plane.	16, 22
A I'm working. B I work. C I'm working. D I'm work.	8	A has never travel B has never travelled. C is never traveled. D has never been traveled.	16, 22
1.15 Tom _____ a shower every morning.	7, 8, 22	3.2 _____ that woman before, but I can't remember where.	17
A takes B taking C is taking D take	7, 8, 22	A I see B I seen C I've saw D I've seen E I've seeing	17
1.16 What _____ on weekends?	9, 56	3.3 "How long _____ married?" "Since 2007."	17
A do you usually B are you usually doing C are you usually do	9, 56	A you are B you have been C has you been D are you E have you been	17
D do you usually do E you do usually	9, 56	3.4 "Do you know Lisa?" "Yes, _____ her for a long time."	18, 102
1.17 Sarah isn't feeling well. _____ a headache.	10	A I know B I've known C I know D I am knowing	18, 102
A She have B She have got C She has D She's got	10	3.5 David has been in Canada _____ in six months.	18
1.18 They _____ any children.	10	A for six months B since six months C six months ago D in six months	18
A don't have B doesn't have C no have D haven't got E hasn't got	10	3.6 "When did Tom leave?" "_____."	19
Past	10	A For ten minutes B Since ten minutes C Ten minutes ago D In ten minutes	19
2.1 The weather _____ last week.	10	3.7 We _____ a vacation last year.	19
A is nice B was nice C were nice D nice E had nice	10	A don't take B haven't taken C hasn't taken D didn't take E have taken	19
2.2 Why _____ late this morning?	10	3.8 Where _____ you on Sunday? I couldn't find you.	19
A you was B did you C was you D you were E were you	10	A you have been B were you C have you been D was you	19
2.3 Tony _____ in a bank from 2005 to 2011.	11	Passive	20, 22
A work B working C works D worked E was work	11	4.1 This house _____ 100 years ago.	20, 22
2.4 Megan _____ to the movies three times last week.	11	A is built B is building C was building D was built E built	20, 22
A go B went C goes D got E was	11	4.2 We _____ to the party last week.	20, 22
2.5 _____ TV yesterday.	12, 22	A didn't invite B didn't invited C weren't invited D wasn't invited E haven't been invited	20, 22
A didn't watch B didn't watched C wasn't watched D don't watch E didn't watching	12, 22	4.3 "Where _____ born?" "In Cairo."	20
2.6 "How _____?" "I don't know. I didn't see it."	12	A you are B you were C was you D are you E were you	20
A happened the accident B did happen the accident C does the accident happen D did the accident happen E the accident happened	12	4.4 My car is at the garage. It _____.	21
2.7 What _____ at 11:30 yesterday?	13	A is being repaired B is repairing C have been repaired D repaired E repairs	21
A were you doing B was you doing C you were doing D were you do E you was doing	13	4.5 I don't have my keys. _____ last week.	20
2.8 Jack was reading a book when his phone _____.	14	A They were stolen B They are stolen C They've stolen D They're being stolen	20
A ringing B ring C rang D was ringing E was ring	14	Verb forms	22
2.9 I saw Emily and Sam this morning. They _____ at the bus stop.	14	5.1 It _____, so we didn't need an umbrella.	22
A waiting B waited C were waiting D was waiting E were waited	14	A wasn't rained B wasn't rain C didn't raining D wasn't raining	22
2.10 Dave _____ in a factory. Now he works in a supermarket.	15	5.2 Somebody _____ this window.	23
A working B works C work D use to work E used to work	15	A has broke B broke C breakled D broken	23

Study Guide (pages 257–269)

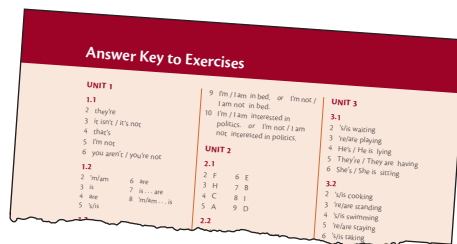
Each unit is two pages. The information is on the left-hand page and the exercises are on the right:

Study the left-hand page (information), and then do the exercises on the right-hand page.

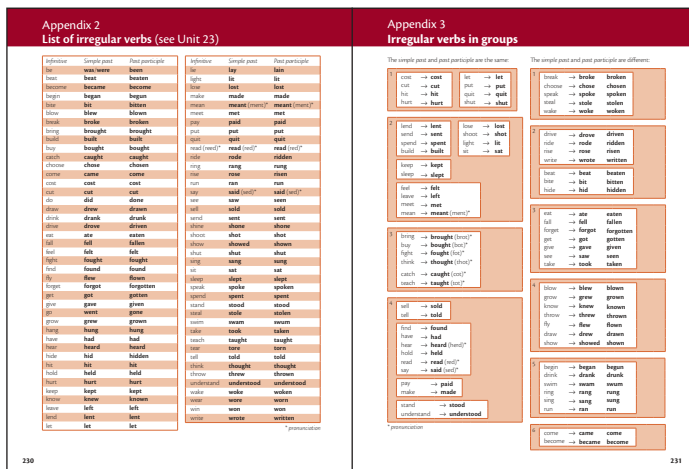


Use the Answer Key to check your answers. The Answer Key is on pages 270–296.

Study the left-hand page again if necessary.

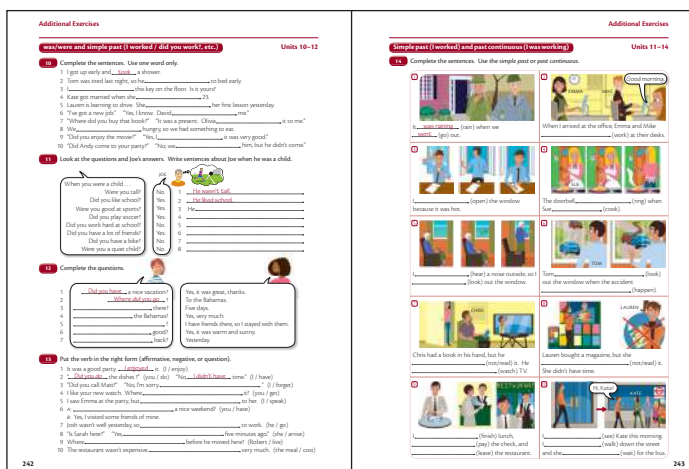


Don't forget the seven *Appendixes* at the back of the book (pages 229–237). These will give you information about active and passive forms, irregular verbs, short forms, spelling, and phrasal verbs.



There are also *Additional Exercises* at the back of the book (pages 238–256).

There is a list of these exercises on page 238.



To the Teacher

The most important features of this book are:

- It is a grammar book. It does not deal with other aspects of the language.
- It is for beginning to low-intermediate students of English. It does not cover areas of grammar which are not normally taught at beginning and low-intermediate levels.
- It is a reference book with exercises. It is not a course book and is not organized progressively.
- It is addressed to learners and intended for self-study.

Organization of the book

There are 113 units in the book, each one focusing on a particular area of grammar. The material is organized in grammatical categories, such as tenses, questions, and articles. Units are *not* ordered according to difficulty, and should therefore be selected and used in the order appropriate for the learner(s). The book should *not* be worked through from beginning to end. The units are listed in the *Contents*, and there is a comprehensive *Index* at the end of the book.

Each unit has the same format consisting of two facing pages. The grammar point is presented and explained on the left-hand page and the corresponding exercises are on the right. There are seven *Appendixes* (pages 229–237) dealing with active and passive forms, irregular verbs, short forms (contractions), spelling, and phrasal verbs. It might be useful for teachers to draw students' attention to these.

At the back of the book there is a set of *Additional Exercises* (pages 238–256). These exercises provide “mixed” practice bringing together grammar points from a number of different units (especially those concerning verb forms). There are 35 exercises in this section, and there is a full list on page 238.

Also at the back of the book there is a *Study Guide* to help students decide which units to study – see page 257.

Finally, there is an *Answer Key* (pages 270–296) for students to check their answers to all the exercises in the book. An edition without the *Study Guide* and *Answer Key* is available for teachers who would prefer it for their students.

Level

The book is for beginning learners, i.e., learners with very little English, but not complete beginners. It is intended mainly for beginning students who are beyond the early stages of a beginners' course. It could also be used by low-intermediate learners whose grammar is weaker than other aspects of their English or who have problems with particular areas of basic grammar.

The explanations are addressed to the beginning learner and are therefore as simple and as short as possible. The vocabulary used in the examples and exercises has also been restricted so that the book can be used at this level.

Using the book

The book can be used by students working alone (see *To the Student*) or as supplementary course material. In either case the book can serve as a beginning grammar book.

When used as course material, the book can be used for immediate consolidation or for later review or remedial work. It might be used by the whole class or by individual students needing extra help and practice.

In some cases it may be desirable to use the left-hand pages (presentation and explanation) in class, but it should be noted that these have been written for individual study and reference. In most cases, it would probably be better for teachers to present the grammar point in their preferred way with the exercises being done for homework. The left-hand page is then available for later reference by the student.

Some teachers may prefer to keep the book for review and remedial work. In this case, individual students or groups of students can be directed to the appropriate units for self-study and practice.