

GRAMMAR AND BEYOND 1

Second Edition

with Academic Writing

Randi Reppen



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Advisory Panel

The ESL advisory panel has helped to guide the development of this series and provided invaluable information about the needs of ESL students and teachers in high schools, colleges, universities, and private language schools throughout North America.

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Scope and Sequence

Unit	Theme	Grammar	Topics
PART 1 The Verb <i>Be</i>			
UNIT 1 page 2	Tell Me About Yourself	Statements with Present of <i>Be</i>	Present of <i>Be</i> : Affirmative Statements (p. 4) Present of <i>Be</i> : Negative Statements (p. 8)
UNIT 2 page 14	Schedules and School	Yes/No Questions and Information Questions with <i>Be</i>	Yes/No Questions and Short Answers with <i>Be</i> (p.18) Information Questions with <i>Be</i> (p. 22)
PART 2 Nouns, Determiners, and Pronouns			
UNIT 3 page 28	Gadgets	Count Nouns; <i>A/An</i> ; <i>Have</i> and <i>Be</i>	Nouns; <i>A/An</i> (p. 30) <i>Be</i> with <i>A/An</i> + Noun (p. 33) <i>Have</i> (p. 35)
UNIT 4 page 40	The Workplace	Demonstratives and Possessives	Demonstratives (<i>This, That, These, Those</i>) (p. 42) Possessives and <i>Whose</i> (p. 47)
PART 3 Prepositions and Adjectives			
UNIT 5 page 54	Skills and Qualities for Success	Descriptive Adjectives	Adjectives (p. 56) Questions with <i>What . . . like?</i> and <i>How</i> + Adjective (p. 59)
UNIT 6 page 68	Around the House	Prepositions	Prepositions of Place: Things at Home and in the Neighborhood (p. 70) Prepositions of Place: Locations and Other Uses (p. 74) Prepositions of Time (p. 77)
UNIT 7 page 84	Local Attractions	<i>There Is</i> and <i>There Are</i>	<i>There Is / There Are</i> (p. 86) Yes/No Questions with <i>There Is / There Are</i> (p. 81)

Avoid Common Mistakes	Academic Writing
Avoiding <i>be</i> + <i>no</i> ; avoiding sentences beginning with <i>be</i>	Thinking about Speaking and Writing <ul style="list-style-type: none">• Compare the skills• Add information in a chart
Remembering capital letters and punctuation; avoiding contractions with short answers to <i>yes/no</i> questions	Writing about a Person Writing prompt: <i>Write about someone in your family.</i> <ul style="list-style-type: none">• Use pronouns to avoid repetition• Brainstorm
Remembering <i>a/an</i> ; remembering subject/verb agreement	<ul style="list-style-type: none">• Write simple sentences
Using <i>this/that</i> and <i>these/those</i> ; using possessives	<ul style="list-style-type: none">• Use <i>and</i> to add details• Revise and edit
Remembering where to put adjectives; avoiding plural adjectives	Writing about a Place Writing prompt: <i>Write about your country.</i> <ul style="list-style-type: none">• Identify main ideas• Classify key words
Remembering <i>in</i> , <i>on</i> , and <i>at</i>	<ul style="list-style-type: none">• Paragraph structure and topic sentences• Use prepositional phrases to write about places• Use an outline to organize ideas
Using <i>there is</i> / <i>there are</i> ; avoiding contractions in academic writing	<ul style="list-style-type: none">• Use <i>there is</i> and <i>there are</i> to introduce details• Write, revise, and edit paragraphs

Unit	Theme	Grammar	Topics
PART 4 Simple Present			
UNIT 8 page 98	Lifestyles	Simple Present	Simple Present: Affirmative and Negative Statements (p. 100) Statements with Adverbs of Frequency (p. 106)
UNIT 9 page 114	Daily Habits	Simple Present Yes/No Questions and Short Answers	Simple Present Yes / No Questions and Short Answers (p. 116)
UNIT 10 page 122	Cultural Holidays	Simple Present Information Questions	Simple Present Information Questions (p. 124) Questions with <i>How Often</i> (p. 130)
PART 5 Conjunctions			
UNIT 11 page 134	Time Management	Conjunctions: <i>And, But, Or, Because</i>	<i>And, But, Or</i> (p. 136) <i>Because</i> (p. 139)
PART 6 Simple Past			
UNIT 12 page 146	Success Stories	Simple Past Statements	Simple Past Statements: Regular Verbs (p. 148) Simple Past Statements: Irregular Verbs (p. 153)
UNIT 13 page 162	Business Ideas	Simple Past Questions	Simple Past Yes / No Questions (p. 164) Simple Past Information Questions (p. 167)
UNIT 14 page 172	Life Stories	Simple Past of <i>Be</i>	Simple Past of <i>Be</i> : Affirmative and Negative Statements (p. 174) Simple Past of <i>Be</i> : Questions and Answers (p. 176)
UNIT 15 page 184	Luck and Loss	Past Time Clauses with <i>When, Before, and After</i>	Past Time Clauses with <i>When, Before, and After</i> (p. 186)

Avoid Common Mistakes	Academic Writing
Avoiding <i>do/does</i> in negative statements with <i>be</i> ; avoiding <i>be</i> with simple present verbs	Writing about Daily Life Writing prompt: <i>Write about the life of a classmate.</i> <ul style="list-style-type: none">Brainstorm
Remembering <i>Do/Does</i> in simple present questions with <i>have</i> ; Avoiding <i>Do/Does</i> in questions with <i>be</i>	<ul style="list-style-type: none">Identify main ideas and detailsUse a chart to organize details
Remembering <i>do/does</i> ; avoiding <i>-s</i> with <i>he/she/it</i>	<ul style="list-style-type: none">Write a paragraphAdd details about time and placeRevise and edit
Remembering a comma with conjunctions; using conjunctions	Writing Formal Emails Writing prompt: <i>Write an email to a professor.</i> <ul style="list-style-type: none">Write a formal email
Remembering simple past verbs to talk about the past; remembering the base form of the verb after <i>did not / didn't</i>	Narrative Paragraph Writing prompt: <i>Write a paragraph about the history of a business.</i> <ul style="list-style-type: none">Use a timeline to put past events in orderBrainstorm and research
Remembering <i>did</i> + subject + base form of the verb; avoiding the past form in information questions	<ul style="list-style-type: none">Add details to main eventsUse a paragraph planner to organize ideas
Using <i>was/were</i> ; Remembering the correct form with <i>born</i>	<ul style="list-style-type: none">Use time-order transition signalsWrite a narrative paragraph
Remembering the correct spelling of <i>when</i> , <i>before</i> , and <i>after</i> ; Remembering the subject in the main clause and the time clause	<ul style="list-style-type: none">Use past time clausesRevise and edit

Unit	Theme	Grammar	Topics
PART 7 More About Nouns, Determiners, and Pronouns			
UNIT 16 page 194	Eating Habits	Count and Noncount Nouns	Count and Noncount Nouns (p. 196) Units of Measure; <i>How Many . . . ?</i> and <i>How Much . . . ?</i> (p. 201)
UNIT 17 page 212	Languages	Quantifiers: <i>Some, Any, A Lot Of, A Little, A Few, Much, Many</i>	Quantifiers: <i>Some</i> and <i>Any</i> (p. 214) Quantifiers: <i>A Lot Of, A Little, A Few, Much, Many</i> (p. 219)
UNIT 18 page 228	Changes and Risks	Articles: <i>A / An</i> and <i>The</i>	Articles: <i>A / An</i> and <i>The</i> (p. 230) Article or No Article? (p. 235)
UNIT 19 page 242	Meals Around the World	Possessive Pronouns and Indefinite Pronouns	Possessive Pronouns (p. 244) Indefinite Pronouns (p. 249)
PART 8 Imperatives and Modals			
UNIT 20 page 256	Social Customs	Imperatives	Imperatives (p. 258)
UNIT 21 page 270	Making Connections	Ability and Possibility	<i>Can</i> and <i>Could</i> for Ability and Possibility (p. 272) <i>Be Able To</i> and <i>Know How To</i> for Ability (p. 277)
UNIT 22 page 284	College Life	Requests and Permission	<i>Can, Could, and Would</i> for Requests (p. 286) <i>Can, Could, and May</i> for Permission (p. 290)
PART 9 Present and Past Progressive			
UNIT 23 page 298	Body Language	Present Progressive	Present Progressive Statements (p. 300) Present Progressive Questions (p. 305) Present Progressive and Simple Present (p. 307)
UNIT 24 page 316	Inventions and Discoveries	Past Progressive and Simple Past	Past Progressive (p. 318) Time Clauses with Past Progressive and Simple Past (p. 323)

Avoid Common Mistakes	Academic Writing
Avoiding <i>a / an</i> with noncount nouns; avoiding the plural with noncount nouns	Descriptive Paragraphs Writing prompt: <i>Write about popular food in your country.</i> <ul style="list-style-type: none">• Use an idea map to brainstorm
Remembering <i>many</i> with plural nouns; remembering <i>any</i> with negative statements and <i>some</i> with affirmative statements	<ul style="list-style-type: none">• Use an idea map to organize• Complete an outline• Use quantifiers to describe food
Avoiding <i>a/an</i> with noncount nouns; Avoiding <i>the</i> to talk about things or people in general	<ul style="list-style-type: none">• Use articles in a paragraph• Write descriptive paragraphs
Avoiding the plural with possessive pronouns; remembering <i>any</i> + in negative statements	<ul style="list-style-type: none">• Use collocations• Revise and edit
Avoiding <i>no</i> in negative imperatives; remembering an apostrophe in <i>don't</i>	Expository Paragraph Writing prompt: <i>Write a paragraph about someone who is a good role model to you. Explain why that person is a good role model.</i> <ul style="list-style-type: none">• Balance facts and qualities• Brainstorm
Avoiding <i>-s</i> with <i>can</i> and <i>could</i> ; remembering the base form with <i>can</i> and <i>could</i>	<ul style="list-style-type: none">• Write concluding sentences• Use statements of ability• Organize ideas
Remembering the correct word order for making requests; remembering the base form of the verb after <i>can, could, may, or would</i>	<ul style="list-style-type: none">• Use adjectives and adverbs to describe challenges• Write an expository paragraph• Revise and edit
Remembering <i>be</i> and verb + <i>-ing</i> for the present progressive	Process Paragraph Writing prompt: <i>Describe the Sydney Triathlon.</i> <ul style="list-style-type: none">• Use a line diagram to think about steps in a process• Brainstorm
Remembering <i>was / were</i> + verb + <i>-ing</i> for the past progressive	<ul style="list-style-type: none">• Use transition words to order events in a process• Describe a process diagram• Organize events

Unit	Theme	Grammar	Topics
PART 10 Subjects, Objects, and Complements			
UNIT 25 page 330	Fast Food or Slow Food	Subject and Object Pronouns; Questions About Subjects and Objects	Subject and Object Pronouns (p. 332) Questions About the Subject and the Object (p. 335)
UNIT 26 page 342	Do What You Enjoy Doing	Infinitives and Gerunds	Infinitives (p. 344) Gerunds (p. 347)
PART 11 The Future			
UNIT 27 page 356	The Years Ahead	Future with <i>Be Going To</i> , Present Progressive, and <i>Will</i>	Future with <i>Be Going To</i> or Present Progressive (p. 358) Future with <i>Will</i> (p. 363)
UNIT 28 page 372	Will We Need Teachers?	<i>Will</i> , <i>May</i> , and <i>Might</i> for Future Possibility; <i>Will</i> for Offers and Promises	<i>May</i> and <i>Might</i> ; Adverbs with <i>Will</i> (p. 374) Offers and Promises (p. 379)
PART 12 More Modals			
UNIT 29 page 384	Study Habits	Suggestions and Advice	Suggestions and Advice (p. 386) Asking for and Responding to Suggestions and Advice (p. 389)
UNIT 30 page 396	Getting What You Want	Necessity and Conclusions	Necessity and Conclusions with <i>Have To</i> , <i>Need To</i> , <i>Must</i> (p. 398)
PART 13 Adjective and Adverbs			
UNIT 31 page 408	Making a Good Impression	Adjectives and Adverbs	Adjectives and Adverbs of Manner (p. 410) Adjectives with Linking Verbs; Adjectives and Adverbs with <i>Very</i> and <i>Too</i> (p. 414)
UNIT 32 page 424	Progress	Comparative Adjectives and Adverbs	Comparative Adjectives (p. 426) Comparative Adverbs (p. 431)
UNIT 33 page 440	Facts and Opinions	Superlative Adjectives and Adverbs	Superlative Adjectives (p. 442) Superlative Adverbs (p. 447)