



Gretchen Bitterlin • Dennis Johnson • Donna Price • Sylvia Ramirez
K. Lynn Savage (Series Editor)





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SCOPE AND SEQUENCE

UNIT TITLE TOPIC	FUNCTIONS	LISTENING AND SPEAKING	VOCABULARY	GRAMMAR FOCUS
Welcome pages 2–5	Discussing goalsFilling out a goal formDiscussing past and future events	 Listening and asking about goals Asking about daily routines Listening about events in the past and future 	Review of time phrases	Verb tense review: present and present continuous past and future
Unit 1 Personal information pages 6–17 Topic: Personality traits	 Describing and comparing likes and interests Describing and discussing personality types 	 Asking about and comparing preferences Describing personality types 	 Personal interests Personality types Adjectives that describe people 	 Verbs + gerunds Comparisons with more than, less than, as much as must for logical conclusions
Unit 2 At school pages 18–29 Topic: Study skills	Discussing study problems and learning strategies Offering advice Inquiring about people's experiences	 Asking about study problems and learning strategies Asking about someone's recent past 	Study problemsLearning strategies	 Present perfect with how long, for, since Present perfect questions with ever; short answers Simple past and present perfect
Review: Units 1 and 2 pages 30–31		Understanding a conversation		
Unit 3 Friends and family pages 32–43 Topic: Neighbors	 Offering help Agreeing and disagreeing Giving reasons Making a complaint 	Asking about and describing problems Giving reasons Discussing borrowing and lending	■ borrow vs. lend ■ Two-word verbs	 because of phrases and because clauses too and enough be able to
Unit 4 Health pages 44–55 Topic: Healthy habits	Discussing healthy foods and exercise Describing events in the recent past Describing past habits	Asking about staying healthyAsking about past and present health habits	Healthy habits and routinesMedicinal plants	 Present perfect with recently and lately used to Reported commands
Review: Units 3 and 4 pages 56–57		Understanding a conversation		
Unit 5 Around town pages 58–69 Topic: Community resources and events	 Discussing future plans Describing actions based on expectations Describing community events 	 Asking about people's plans Asking about people's expectations Talking about community events 	EntertainmentPositive and negative adjectives	 Verbs + infinitives Present perfect with already and yet Verbs + infinitives and verbs + gerunds



Student's Book 3

WRITING	LIFE SKILLS	PRONUNCIATION
Writing your goal and steps to reach it	■ Talking about your goal and steps to reach it	■ Pronouncing key vocabulary
 Writing a descriptive paragraph with a topic sentence and supporting sentences Using adjectives 	 Understanding a bar graph Scanning a website for information 	■ Pronouncing key vocabulary
 Writing a paragraph with examples to support ideas Using examples to support your ideas 	 Reading and understanding tips for taking tests Talking about strategies for learning English 	■ Pronouncing key vocabulary
		Stressing content words
Writing a complaint emailSupporting the main idea with examples	 Reading and understanding an ad for volunteers Writing a complaint email 	■ Pronouncing key vocabulary
 Writing a descriptive paragraph Writing a topic sentence Completing a chart 	 Completing a medical history form Talking about how to stay healthy 	■ Pronouncing key vocabulary
		■ Voiced and voiceless th sounds
■ Writing an email	■ Reading and	■ Pronouncing key vocabulary
 Completing a graphic organizer 	understanding announcements about community events Talking about community events	
	 Writing your goal and steps to reach it Writing a descriptive paragraph with a topic sentence and supporting sentences Using adjectives Writing a paragraph with examples to support ideas Using examples to support your ideas Supporting the main idea with examples Writing a descriptive paragraph Writing a topic sentence Completing a chart Writing an email Completing a graphic 	 Writing your goal and steps to reach it Writing a descriptive paragraph with a topic sentence and supporting sentences Using adjectives Writing a paragraph with examples to support ideas Using examples to support your ideas Talking about strategies for learning English Writing a complaint email Supporting the main idea with examples Writing a descriptive paragraph Writing a topic sentence Completing a complaint email Writing a topic sentence Completing a medical history form Talking about how to stay healthy Writing an email Completing a medical history form Talking about how to stay healthy



UNIT TITLE TOPIC	FUNCTIONS	LISTENING AND SPEAKING	VOCABULARY	GRAMMAR Focus
Unit 6 Time pages 70–81 Topic: Time management	 Prioritizing Discussing how to manage time Giving advice Describing habits 	 Prioritizing tasks Asking about habits and daily activities Contrasting qualities and habits of good and weak time managers 	 Time-management words Prefixes meaning not Idioms with time 	 Adverb clauses with when Adverb clauses with before and after when, before, and after to order activities in a sequence
Review: Units 5 and 6 pages 82–83		Understanding a conversation		
Unit 7 Shopping pages 84–95 Topic: Saving and spending	 Making suggestions Asking for and giving advice Discussing financial concerns Comparing banking services 	 Asking and answering questions about buying on credit Making suggestions and giving advice 	Banking and financesCompound nouns	 could and should Gerunds after prepositions Collocations with get and take
Unit 8 Work pages 96–107 Topic: Finding a job	 Discussing work-related goals Discussing ways to find a job Identifying procedures involved with a job interview 	 Talking about a job interview Asking about ongoing activities 	■ Employment ■ Separable phrasal verbs	 Present perfect continuous Separable phrasal verbs Present continuous and present perfect continuous
Review: Units 7 and 8 pages 108–109		Understanding a conversation		
Unit 9 Daily living pages 110–121 Topic: Community action	Describing past activitiesDescribing past events	 Describing a crime Describing past actions Asking about an emergency Discussing safety items 	CrimesEmergency situationsTime phrases	 Past continuous Past continuous and simple past with when and while Three uses of the present continuous
Unit 10 Free time pages 122–133 Topic: Vacation plans	 Describing future possibility Describing a sequence of events in the future 	 Describing vacation plans Asking about future possibility Describing the sequence of future events 	■ Travel and vacation	 Future real conditionals Future time clauses with before and after Three uses of the present perfect
Review: Units 9 and 10 pages 134–135		Understanding a news report		

College and Career Readiness sectionpages 136–165Audio scriptpages 166–173Acknowledgmentspage 174



SCOPE **AND** SEQUENCE

READING	WRITING	LIFE SKILLS	PRONUNCIATION
 Reading an article about cultural time rules Recognizing dashes that introduce examples Identifying words with prefixes meaning not 	 Writing a descriptive paragraph about a good or weak time manager Using a signal before the conclusion 	 Reading and understanding a pie chart Talking about how to manage time 	■ Pronouncing key vocabulary
			■ Initial st sound
 Reading an article about credit card debt Identifying problems and solutions discussed in a text 	 Giving advice about saving money Using first, second, third, and finally to organize ideas 	 Reading and understanding a brochure comparing checking accounts Talking about credit, credit cards, and debt 	■ Pronouncing key vocabulary
 Reading a blog about a job search Scanning for specific information Using a dictionary to select the best definition for a context 	 Writing a formal thank-you email Understanding what to include in a thank-you email 	 Reading and understanding a chart comparing job growth Preparing for a job interview Reading and understanding a blog 	Pronouncing key vocabulary
			■ Linking sounds
 Reading an article about an emergency Recognizing time phrases Guessing meaning from context 	 Writing about an emergency Using Who, What, When, Where, Why, and How 	 Reading and understanding a chart comparing safety in various U.S. states Talking about emergency situations 	■ Pronouncing key vocabulary
 Reading an article about Alcatraz Using clues to guess the meaning of words 	Writing about a tourist attractionUsing complex sentences to add variety	 Reading and understanding hotel brochures Talking about travel arrangements 	■ Pronouncing key vocabulary
			■ Unstressed vowel sound



TO THE TEACHER

What is Ventures?

Ventures is a six-level, four-skills, standards-based, integrated-skills series that empowers students to achieve their academic and career goals.

- Aligned to the new NRS descriptors while covering key English Language Proficiency, College and Career Readiness Standards, and WIOA requirements.
- A wealth of resources provide instructors with the tools for any teaching situation, making *Ventures* the most complete program.
- Promotes 21st century learning complemented by a suite of technology tools.

How Does the Third Edition Meet Today's Adult Education Needs?

- The third edition is aligned to the NRS' interpretive, productive, and interactive outcomes at each level.
- To help students develop the skills they need to succeed in college and the workplace, Ventures 3rd Edition offers a dedicated College and Career Readiness Section (CCRS) with 10 worksheets at each level, from Level 1 to Transitions (pages 136–155).
- Audio tracks and grammar presentations linked to QR codes can be accessed using smartphones (see page x), promoting mobile learning.
- Problem-solving activities added to each unit cover critical thinking and soft skills key to workplace readiness.
- More rigorous grammar practice has been added to Lessons B and C, and more evidence-based reading practice has been added to Lesson D.

What are the Ventures components?

Student's Book

Each of the core **Student's Books** contains ten topicfocused units, with five review units. The main units feature six skill-focused lessons.

- **Self-contained lessons** are perfectly paced for onehour classes. For classes longer than 1 hour, additional resources are available via the Workbook and Online Teacher's Resources.
- **Review units** recycle and reinforce the listening, vocabulary, and grammar skills developed in the two prior units and include a pronunciation activity.

Teacher's Edition

The interleaved **Teacher's Edition** includes easy-to-follow lesson plans for every unit.

- Teaching tips address common problem areas for students and additional suggestions for expansion activities and building community.
- Additional practice material across all Ventures components is clearly organized in the More Ventures chart at the end of each lesson.
- Multiple opportunities for assessment such as unit, midterm, and final tests are available in the Teacher's Edition. Customizable tests and test audio are also available online at cambridgeone.org.

Tea

Teacher Resources

Download from cambridgeone.org

Teacher Resources offer hundreds of additional worksheets and classroom materials including:

- A placement test that helps accurately identify the appropriate level of *Ventures* for each student.
- Career and Educational Pathways Worksheets to help students meet their post-exit employment goals.
- Collaborative Worksheets for each lesson to develop cooperative learning and community building within the classroom.
- Writing Worksheets that help literacy-level students recognize shapes and write letters and numbers, while alphabet and number cards promote partner and group work.
- Picture dictionary cards and Worksheets to reinforce vocabulary learned in Levels Basic, 1, and 2.
- Multilevel Worksheets designed for use in multilevel classrooms and in leveled classes where the proficiency level of students differs.
- Self-assessments that give students an opportunity to reflect on their learning. They support learner persistence and help determine whether students are ready for the unit test.

Workbook

The **Workbook** provides two pages of activities for each lesson in the Student's Book.

- If used in class, the Workbook can extend classroom instructional time by 30 minutes per lesson.
- The exercises are designed so learners can complete them in class or independently. Students can check their answers with the answer key in the back of the Workbook. Workbook exercises can be assigned in class, for homework, or as student support when a class is missed.
- Grammar charts at the back of the Workbook allow students to use the Workbook for self-study.

viii TO THE TEACHER



Digital Workbook

The self-grading **Digital Workbook** offers programs the flexibility of introducing blended learning.

- In addition to the same high-quality practice opportunities in the print workbooks, the Digital Workbook provides students instant feedback.
- Teachers and programs can track student progress and time on task

Presentation Plus

Available on cambridgeone.org (access code required)

Presentation Plus allows teachers to digitally project the contents of the Student's Books in front of the class for a livelier, interactive classroom. It is a complete solution for teachers because it includes the audio, grammar presentation videos, answer keys, and the Ventures Arcade. Contact your Cambridge ESL Specialist (www.cambridge.org/ cambridgeenglish/contact) to find out how to access it.

Ventures Arcade www.cambridge.org/venturesarcade/

The Arcade is a free website where students can find additional practice for the listening, vocabulary, and grammar found in the Student's Books. There is also a Citizenship section that includes questions on civics, history, government, and the N-400 application.

Unit organization

LESSON A Listening focuses students on the unit topic. The initial exercise, **Before you listen**, creates student interest with visuals that help the teacher assess what learners already know and serves as a prompt for the unit's key vocabulary. Next is Listen, which is based on conversations. Students relate vocabulary to meaning and relate the spoken and written forms of new themerelated vocabulary. After you listen concludes the lesson by practicing language related to the theme in a communicative activity, either orally with a partner or individually in a writing activity.

LESSONS B AND C focus on grammar. The lessons move from a Grammar focus that presents the grammar point in chart form; to *Practice* exercises that check comprehension of the grammar point and provide guided practice; and, finally, to **Communicate** exercises that guide learners as

they generate original answers and conversations. These lessons often include a Culture note, which provides information directly related to the conversation practice (such as the use of titles with last names) or a Useful language note, which introduces useful expressions.

LESSON D Reading develops reading skills and expands vocabulary. The lesson opens with a Before you read exercise, designed to activate prior knowledge and encourage learners to make predictions. A Reading tip, which focuses on a specific reading skill, accompanies the *Read* exercise. The reading section of the lesson concludes with After you read exercises that check comprehension. In Levels Basic, 1, and 2, the vocabulary expansion portion of the lesson is a Picture dictionary. It includes a word bank, pictures to identify, and a conversation for practicing the new words. The words expand vocabulary related to the unit topic. In Books 3 and 4, the vocabulary expansion portion of the lesson uses new vocabulary from the reading to build skills such as recognizing word families, selecting definitions based on the context of the reading, and using clues in the reading to guess meaning.

LESSON E Writing provides practice with process writing within the context of the unit. Before you write exercises provide warm-up activities to activate the language needed for the writing assignment, followed by one or more exercises that provide a model for students to follow when they write. A Writing tip presents information about punctuation or paragraph organization directly related to the writing assignment. The Write exercise sets goals for the student writing. In the After you write exercise, students share with a partner.

LESSON F Another view brings the unit together with opportunities to review lesson content. Life-skills reading develops the scanning and skimming skills used with documents such as forms, charts, schedules. announcements, and ads. Multiple-choice questions (modeled on CASAS1 and BEST2) develop test-taking skills. Solve the problem focuses on critical thinking, soft-skills, and workplace development. In Levels 1-4, **Grammar connections** contrasts grammar points and includes guided practice and communicative activities.

 $^{^{}m 1}$ The Comprehensive Adult Student Assessment System. For more information, see www.casas.org.

 $^{^{\}rm 2}\,$ The Basic English Skills Test. For more information, see www.cal.org/BEST.



UNIT TOUR

The Most Complete Course for Student Success

- Helps students develop the skills needed to be college and career ready and function successfully in their community
- Covers key NRS and WIOA requirements
- Aligned with the English Language Proficiency (ELP) and College and Career Readiness (CCR) standards

