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SCOPE AND SEQUENCE

UNIT TITLE TOPIC	FUNCTIONS	LISTENING AND SPEAKING	VOCABULARY	GRAMMAR Focus
Welcome pages 2–5	 Identifying the letters of the alphabet Spelling names Identifying classroom directions Identifying numbers 	Saying classroom directionsSaying the alphabetSaying numbers	 Classroom directions The alphabet with capital and lowercase letters Numbers 	
Unit 1 Personal information pages 6–17 Topic: Describing people	 Identifying names Identifying area codes and phone numbers Identifying countries of origin Exchanging personal information 	 Asking and answering questions about personal information 	Personal informationCountriesMonths of the year	■ Possessive adjectives (my, your, his, her)
Unit 2 At school pages 18–29 Topic: The classroom	 Identifying classroom objects Describing location Finding out location 	 Asking what someone needs Asking about and giving the location of things 	■ Classroom furniture ■ Classroom objects ■ Days of the week	■ Prepositions of location (<i>in</i> , <i>on</i> , <i>under</i>)
Review: Units 1 and 2 pages 30–31		Understanding conversations		
Unit 3 Friends and family pages 32–43 Topic: Family	 Identifying family relationships Describing a family picture 	 Asking and answering questions about family relationships 	■ Family relationships ■ Family members ■ People	■ Yes / No questions with have
Unit 4 Health pages 44–55 Topic: Health problems	Describing health problems	 Asking and answering questions about health problems 	■ The doctor's office ■ Body parts ■ Health problems	■ Singular and plural nouns
Review: Units 3 and 4 pages 56–57		Understanding conversations		
Unit 5 Around town pages 58–69 Topic: Places and locations	 Identifying buildings and places Describing location 	 Asking and answering questions about where someone is Asking and answering questions about the location of buildings and places Describing your neighborhood 	■ Buildings and places ■ Transportation	■ Prepositions of location (on, next to, across from, between) ■ Where questions



Student's Basic

READING	WRITING	LIFE SKILLS	PRONUNCIATION
 Reading classroom directions Reading the alphabet Reading numbers 	■ Writing the alphabet ■ Writing numbers	Understanding classroom directions	Pronouncing the alphabetPronouncing numbers
■ Reading a paragraph about a new student	 Completing sentences giving personal information Completing an ID card 	■ Reading an ID card	 Pronouncing key vocabulary Pronouncing area codes and phone numbers
 Reading a note about school supplies Reading a memo about class information 	■ Completing sentences about class information	■ Reading a class schedule	■ Pronouncing key vocabulary
			Pronouncing a as in name and o as in phone
■ Reading a paragraph about a family	 Completing sentences about a family Completing sentences about your family 	■ Reading a housing application	■ Pronouncing key vocabulary
■ Reading a paragraph about a visit to the doctor's office	■ Completing a sign-in sheet at the doctor's office	Reading a label on a box of medicine	■ Pronouncing key vocabulary
			■ Pronouncing e as in <i>read, i</i> as in <i>five</i> , and as in <i>June</i>
 Reading a notice about a library opening Reading a description of someone's street 	■ Completing sentences describing your street	■ Reading a map	■ Pronouncing key vocabulary



UNIT TITLE TOPIC	FUNCTIONS	LISTENING AND SPEAKING	VOCABULARY	GRAMMAR Focus
Unit 6 Time pages 70–81 Topic: Daily activities and time	 Asking the time Asking for and giving information about the days and times of events 	 Asking and answering questions about the time Asking and answering questions about events 	■ Clock time ■ Activities and events ■ Times of the day	■ Yes / No questions with be
Review: Units 5 and 6 pages 82–83		Understanding conversations		
Unit 7 Shopping pages 84–95 Topic: Clothes and prices	 Identifying clothing items Reading prices Identifying colors 	 Asking and answering questions about prices Identifying the colors of clothing 	ClothingPricesColors	■ How much is? / How much are?
Unit 8 Work pages 96–107 Topic: Jobs and skills	■ Identifying jobs ■ Identifying job duties	 Asking and answering questions about jobs Asking and answering questions about job duties 	■ Names of jobs ■ Job duties	 Yes / No questions with simple present Short answers with does and doesn't
Review: Units 7 and 8 pages 108–109		Understanding conversations		
Unit 9 Daily living pages 110–121 Topic: Home responsibilities	■ Identifying family chores	 Asking and answering questions about family chores Asking and answering questions about people's activities 	■ Chores ■ Rooms of a house	■ What questions with the present continuous
Unit 10 Free time pages 122–133 Topic:	 Identifying free-time activities Describing what people like to do 	 Asking and answering questions about free-time activities 	■ Free-time activities	■ like to + verb ■ What questions with like to + verb
Free time Review: Units 9 and 10 pages 134–135		Understanding conversations		
Reference Grammar charts Useful lists	pages 136–143 pages 136–139 pages 140–142			

Map of North America

Self-study audio script

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pages 144-152



SCOPE AND SEQUENCE

READING	WRITING	LIFE SKILLS	PRONUNCIATION
 Reading a paragraph about a person's schedule Reading someone's daily schedule 	Completing a schedule Completing sentences about a schedule	■ Reading an invitation	■ Pronouncing key vocabulary ■ Pronouncing times
			■ Pronouncing a as in at and o as in on
Reading an email about a shopping trip	■ Completing a shopping list	■ Reading a store receipt	Pronouncing key vocabularyPronouncing prices
 Reading an article about the employee of the month Reading a letter about people's jobs 	■ Completing sentences about people's jobs	■ Reading help-wanted ads	■ Pronouncing key vocabulary
			■ Pronouncing e as in red, i as in six, and u as in bus
 Reading an email about problems with family chores Reading a chart of family chores 	 Completing a chart about family chores Completing sentences about family chores 	■ Reading a work order	■ Pronouncing key vocabulary
■ Reading an email to a friend	■ Completing sentences about free-time activities	Reading a course description	■ Pronouncing key vocabulary
			Reviewing pronunciation of <i>a</i> , <i>e</i> , <i>i</i> , <i>o</i> , and in key vocabulary



TO THE TEACHER

What is Ventures?

Ventures is a six-level, four-skills, standards-based, integrated-skills series that empowers students to achieve their academic and career goals.

- Aligned to the new NRS descriptors while covering key English Language Proficiency Standards and WIOA requirements.
- A wealth of resources provide instructors with the tools for any teaching situation, making *Ventures* the most complete program.
- Promotes 21st century learning complemented by a suite of technology tools.

How Does the Third Edition Meet Today's Adult Education Needs?

- The third edition is aligned to the NRS' interpretive, productive, and interactive outcomes at each level.
- To help students develop the skills they need to succeed in college and the workplace, *Ventures*3rd Edition offers a dedicated College and Career
 Readiness Section (CCRS) with 10 worksheets at each level, from Level 1 to Transitions (pages 136–155).
- Audio tracks and grammar presentations linked to QR codes can be accessed using smartphones (see page x), promoting mobile learning.
- Problem-solving activities added to each unit cover critical thinking and soft skills key to workplace readiness.
- A QR code that connects learners to an animated grammar presentation has been added, providing an additional modality especially helpful for Basic level learners.

What are the Ventures components?

Student's Book

Each of the core **Student's Books** contains ten topicfocused units, with five review units. The main units feature six skill-focused lessons.

- **Self-contained lessons** are perfectly paced for one-hour classes. For classes longer than 1 hour, additional resources are available via the Workbook and Online Teacher's Resources.
- **Review units** recycle and reinforce the listening, vocabulary, and grammar skills developed in the two prior units and include a pronunciation activity.

Teacher's Edition

The interleaved **Teacher's Edition** includes easy-to-follow lesson plans for every unit.

- Teaching tips address common problem areas for students and additional suggestions for expansion activities and building community.
- Additional practice material across all *Ventures* components is clearly organized in the *More Ventures* chart at the end of each lesson.
- Multiple opportunities for assessment such as unit, mid-term, and final tests are available in the Teacher's Edition. Customizable tests and test audio are available online (www.cambridge.org/ventures/resources/).

Online Teacher's Resources www.cambridge.org/ventures/resources/

Ventures Online Teacher's Resources offer hundreds of additional worksheets and classroom materials including:

- A placement test that helps accurately identify the appropriate level of *Ventures* for each student.
- Collaborative Worksheets for each lesson develop cooperative learning and community building within the classroom
- Writing Worksheets that help literacy-level students recognize shapes and write letters and numbers, while alphabet and number cards promote partner and group work.
- Picture dictionary cards and Worksheets that reinforce vocabulary learned in Levels Basic, 1, and 2.
- Self-assessments give students an opportunity to reflect on their learning. They support learner persistence and help determine whether students are ready for the unit test.

Workbook

The **Workbook** provides two pages of activities for each lesson in the Student's Book.

- If used in class, the Workbook can extend classroom instructional time by 30 minutes per lesson.
- The exercises are designed so learners can complete them in class or independently. Students can check their answers with the answer key in the back of the Workbook. Workbook exercises can be assigned in class, for homework, or as student support when a class is missed.
- Grammar charts at the back of the Workbook allow students to use the Workbook for self-study.

Literacy Workbook

The Literacy Workbook develops reading and writing readiness skills by focusing on letter formation, the conventions of writing in English, and the connection between written and spoken language. For each lesson in the Basic Student's Book, the Literacy Workbook has two pages of activities focusing on key words and sentences.

■ The left-hand page is for students who are pre-, non-, or semiliterate in their own languages. Capital letters are introduced before lower case letters, and

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> letters are sequenced based on strokes to form them; for example, straight lines such as t before curved lines such as s. Letters are presented in the context of words practiced in the lesson of the Student's Book that the workbook lesson supports.

- The right-hand page is for students who are literate in their first languages, but unfamiliar with the Roman alphabet used in English. When appropriate, students who complete the left-hand page with confidence can move to the right-hand page.
- Students who begin with the right-hand page, but require remediation, can move to the left-hand page.

Online Workbooks

The self-grading Online Workbooks offer programs the flexibility of introducing blended learning.

- In addition to the same high-quality practice opportunities in the print workbooks, the online workbooks provide students instant feedback.
- Teachers and programs can track student progress and time on task.

Presentation Plus www.esource.cambridge.org

Presentation Plus allows teachers to project the contents of the Student's Book in front of the class for a livelier, interactive classroom. It is a complete solution for teachers because it includes the Class audio, answer keys, and the Ventures Arcade. Contact your Cambridge ESL Specialist (www.cambridge.org/cambridgeenglish/contact) to find out how to access it.

Ventures Arcade www.cambridge.org/venturesarcade/

The Arcade is a free website where students can find additional practice for the listening, vocabulary, grammar, and reading found in the Student's Books. There is also a Citizenship section that includes questions on civics, history, government, and the N-400 application.

Unit organization

LESSON A Listening focuses students on the unit topic. The initial exercise, Before you listen, creates student interest with visuals that help the teacher assess what learners already know and serves as a prompt for the unit's key vocabulary. Next is *Listen*, which is based on conversations. Students relate vocabulary to meaning and relate the spoken and written forms of new theme-related vocabulary. After you listen concludes the lesson by practicing language related to the theme in a communicative activity, either orally with a partner or individually in a writing activity.

LESSON B focuses on vocabulary in the Basic Student's Book. It introduces vocabulary through illustrations and listening, followed by practice exercises that check understanding, relate spoken to written form, and provide conversation practice. The lesson ends with an interaction activity.

 $\textit{LESSON}\ \textbf{C}$ focuses on grammar. The lessons move from a Grammar focus that presents the grammar point in chart form; to Practice exercises that check comprehension of the grammar point and provide guided practice; and, finally, to Communicate exercises that guide learners as they generate original answers and conversations. These lessons often include a Culture note, which provides information directly related to the conversation practice (such as the use of titles with last names) or a Useful language note, which introduces useful expressions.

LESSON D Reading develops reading skills and expands vocabulary. The lesson opens with a Before you read exercise, designed to activate prior knowledge and encourage learners to make predictions. The Read section includes audio, which provides additional practice in connecting sound with print, a skill especially important for Basic level learners. The reading section of the lesson concludes with After you read exercises that check comprehension. In Levels Basic, 1, and 2, the vocabulary expansion portion of the lesson is a Picture dictionary. It includes a word bank, pictures to identify, and a conversation for practicing the new words. The words expand vocabulary related to the unit topic. In Books 3 and 4, the vocabulary expansion portion of the lesson uses new vocabulary from the reading to build skills such as recognizing word families, selecting definitions based on the context of the reading, and using clues in the reading to guess meaning.

LESSON E Writing focuses on basic writing skills. In preparation for the writing, students fill in missing letters in words or missing words in sentences. Next, they fill in missing words in a paragraph, which serves as a model for them to write their information or ideas. The lesson ends with students sharing their writing with a partner.

LESSON F Another view brings the unit together with opportunities to review lesson content. Life-skills reading develops the scanning and skimming skills used with documents such as forms, charts, schedules, announcements, and ads. Multiple-choice questions (modeled on CASAS1 and BEST2) develop test-taking skills. Solve the problem focuses on critical thinking, soft-skills, and workplace development. Fun with vocabulary provides interactive activities that review and expand the vocabulary of the unit.

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 $^{^{1}\,}$ The Comprehensive Adult Student Assessment System. For more information, see www.casas.org.

 $^{^{2}\,}$ The Basic English Skills Test. For more information, see www.cal.org/BEST.