

# 10 Getting organised

**VOCABULARY**

Hotel facilities

1 Complete the hotel facilities.

**Hotel facilities**

	swimming pool		meeting rooms
	<sup>1</sup> a <u>i r</u> c o n d i t i o n i n g		<sup>4</sup> l _____
	bar		cable/satellite TV
	<sup>2</sup> r _____		business centre
	<sup>3</sup> h _____ c _____		<sup>5</sup> w _____ i _____ a _____

2 Complete the extract from a hotel's website using the words in the box.

air conditioned business centre health club laundry service  
 parking restaurants wireless internet

Located in the heart of Santiago, the Honister Santiago Hotel is just 20 minutes from the airport and an easy drive from the beach. If you are arriving by car, the hotel has secure <sup>1</sup> parking for 350 cars.

Families can splash around in the indoor and outdoor swimming pools, keep fit at our <sup>2</sup> \_\_\_\_\_, or share a meal with friends at our three famous <sup>3</sup> \_\_\_\_\_.

Relax in one of our range of double, twin and single rooms. All rooms are <sup>4</sup> \_\_\_\_\_, modern and luxurious, and each has <sup>5</sup> \_\_\_\_\_ access – absolutely free.

Our <sup>6</sup> \_\_\_\_\_ will be happy to deliver your clean clothes to your room.

If you're here to do business, you'll find the <sup>7</sup> \_\_\_\_\_ on the second floor with state-of-the-art technology and multilingual staff to help you.

**Over to you**

When you choose a hotel, which facilities are important to you? Make a list.

**VOCABULARY**

Staying in a hotel



3 Decide who says each thing, the receptionist (R) or the guest (G).

- |                                                       |                                       |                                                                  |                          |
|-------------------------------------------------------|---------------------------------------|------------------------------------------------------------------|--------------------------|
| 1 Sorry, could you spell your surname for me, please? | <input checked="" type="checkbox"/> R | a It's OK, thanks, I can carry them myself.                      | <input type="checkbox"/> |
| 2 Do you have a map of the city, please?              | <input type="checkbox"/>              | b Yes, please. And can I see your passport, please?              | <input type="checkbox"/> |
| 3 Do I have to sign the form twice?                   | <input type="checkbox"/>              | c Of course. It's R-A-M-O-S.                                     | <input type="checkbox"/> |
| 4 What time is breakfast?                             | <input type="checkbox"/>              | d Yes, here you are. There's also some information in your room. | <input type="checkbox"/> |
| 5 Would you like some help with your bags?            | <input type="checkbox"/>              | e It's from 7.00 to 11.00 in the restaurant downstairs.          | <input type="checkbox"/> |

4 Match the questions in Exercise 3 (1-5) with the answers (a-e).

READING

Social networking



5 How connected are you? **Circle** your answer to each question.

# HOW CONNECTED ARE YOU?

- |                                                                                                                                                                                                                                                                                                                                               |                                                                                                                                                                                                                                                                                                                               |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>1</b> You are talking to a friend when you hear your mobile beep to tell you that you have a new message. You:</p> <p><b>A</b> read it immediately and write your answer.<br/> <b>B</b> say 'Excuse me', quickly look at your new message, then put your phone back in your pocket.<br/> <b>C</b> ignore it. You can read it later.</p> | <p><b>2</b> How many internet 'friends' do you have?</p> <p><b>A</b> Lots! I have online friends all over the world.<br/> <b>B</b> I have some online friends, but they're not <i>real</i> friends.<br/> <b>C</b> I don't understand the question. How can you have friends on the Internet?</p>                              |
| <p><b>3</b> After your birthday party, you want to show the photographs to your friends. You:</p> <p><b>A</b> post them on your social networking site.<br/> <b>B</b> send copies to your friends by email.<br/> <b>C</b> print your photos and then put them in an album to show to your friends.</p>                                        | <p><b>4</b> You and your partner decide to get married. You:</p> <p><b>A</b> announce it on your social networking site for all your friends on the Internet to see.<br/> <b>B</b> telephone your friends to tell them the good news.<br/> <b>C</b> arrange a meeting with all your friends to tell them about your plan.</p> |
| <p><b>5</b> It's your best friend's birthday. You:</p> <p><b>A</b> send an e-card to say 'Happy Birthday'.<br/> <b>B</b> buy a nice card and post it to your friend.<br/> <b>C</b> make a card and arrange to meet your friend to hand it over.</p>                                                                                           |                                                                                                                                                                                                                                                                                                                               |

**Answers**

**Mostly As:** You love new technology and you're well connected around the world. But remember that you have to move away from your keyboard and talk to your friends face to face sometimes!

**Mostly Bs:** You have a good balance between using new technology and keeping the personal touch.

**Mostly Cs:** Talking to people face to face is very important to you. You're not keen on new technology – but remember that it can also help you keep in touch with your friends.

GRAMMAR

Future plans and arrangements

- 6 Complete these sentences using the best form of the verb in brackets. Sometimes more than one verb form is possible.
- My train arrives (arrive) at five o'clock.
  - We \_\_\_\_\_ (go) to Spain next summer to visit my brother.
  - My boss wants to talk about the report. We \_\_\_\_\_ (meet) at three o'clock.
  - She \_\_\_\_\_ (be) a teacher when she finishes college.
  - There \_\_\_\_\_ (be) a really good film on TV tonight.
- 7 Write true answers to these questions.
- What are you doing next weekend?
  - What are you going to have for dinner tonight?
  - What are you going to do tomorrow?
  - Where are you going for your next holiday?

**VOCABULARY**

*make*

- make a lot of money
- make a mistake
- make a presentation
- make arrangements
- make dinner
- make new friends

8 Complete the sentences using the expressions with *make* in the box.

- 1 I had to make a presentation to 50 people at work on Monday. I was really nervous.
- 2 Don't worry if you \_\_\_\_\_. Just cross it out and start again.
- 3 OK, I'll go to the supermarket and get everything we need, and you can \_\_\_\_\_.
- 4 I don't \_\_\_\_\_, but I really enjoy my work.
- 5 I'm quite shy, so I don't find it easy to \_\_\_\_\_.
- 6 We need to \_\_\_\_\_ for the conference. How many people are coming?

# MYEnglish

9 Read the page from Jung-Soo's blog. Tick (✓) the things Jung-Soo has done to help him learn English.

**BLOG SPOT**

There are lots of places to learn English here in Korea. I had English lessons at school and I also went to a private language school in the evenings. But the place I really learnt English was on the Internet. Most people in Korea use the Internet a lot, but without English, it's difficult to really connect with the whole world. I know some great sites for learning English, with exercises and activities. I read some English newspapers online and – most important for me – I chat in English with people from all over the world. It can be difficult to find people to speak English to in real life, but on the Internet, I can speak to interesting people everywhere. I've made some really good friends through the Internet and English.



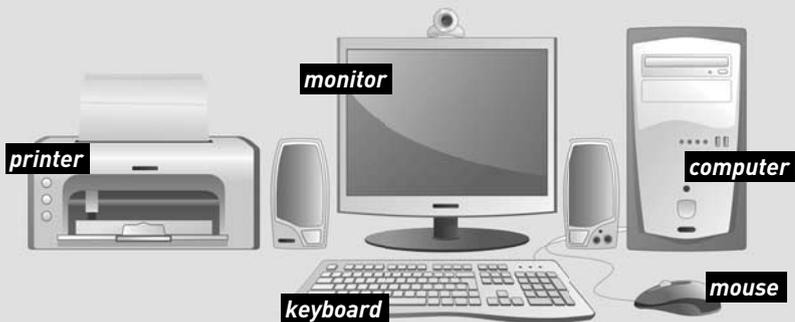
- |                          |                                     |                                       |                          |
|--------------------------|-------------------------------------|---------------------------------------|--------------------------|
| 1 attended classes       | <input checked="" type="checkbox"/> | 4 done online exercises               | <input type="checkbox"/> |
| 2 studied books          | <input type="checkbox"/>            | 5 chatted to people online in English | <input type="checkbox"/> |
| 3 read online newspapers | <input type="checkbox"/>            |                                       |                          |

## Your English

10 Lots of the words Jung-Soo uses to talk about computers are also used in Korean, as 'loan words' from English. They are English words that are also used in Korean.

All these words are similar in Korean to the English word. How do you say them in your language?

English	Your language
computer	_____
email	_____
file	_____
Internet	_____
keyboard	_____
monitor	_____
mouse	_____
printer	_____
programme	_____
website	_____



11 Can you think of any other loan words in your language?

12 Which of the things from Exercise 9 have you done?

- |                  |                          |                        |                          |                                     |                          |
|------------------|--------------------------|------------------------|--------------------------|-------------------------------------|--------------------------|
| attended classes | <input type="checkbox"/> | read online newspapers | <input type="checkbox"/> | chatted to people online in English | <input type="checkbox"/> |
| studied books    | <input type="checkbox"/> | done online exercises  | <input type="checkbox"/> |                                     |                          |

13 What websites do you know that can help you learn English? Search online and make notes.

- Exercises and learning activities
- Online news in English

## EXPLORE Writing



Maike, Australia

**14** Maike is arranging a surprise birthday party for her dad. Read her email to her brother, Joe. Who is arriving when? Match the names (1–3) with the days (a–c).

- |   |      |   |                  |
|---|------|---|------------------|
| 1 | Pete | a | Thursday night   |
| 2 | Joe  | b | Friday morning   |
| 3 | Ally | c | Friday afternoon |

Hi Joe!

Dad still doesn't know anything about the party. He'll be so surprised to see you all. I can't wait to see his face.

Here's the plan so far:

Ally is going to drive up from Melbourne on Thursday night. She's staying with Uncle Bob and Auntie Kate. Pete, Kumiko and the kids are coming on Friday morning. Pete says he'll come to the airport and pick you up. What time does your flight arrive? You're staying with Meg and Ryan – I hope that's OK.

I'm going to make a big cake, and Ally's made a big flag that says 'HAPPY 60th, DAD' that she's going to bring with her on Thursday. She sent me a photo, and it looks great.

Remember, Dad usually gets back from his game of golf at 12 on Saturdays. We all have to be there by 11.30.

Anyway, we can make all the other arrangements when we see each other.

See you on Friday

Love

Maike

**15** Find examples in the email of these tenses for future arrangements.

- Three examples of the present progressive for arrangements that have been made with people.
- Three examples of *be going to* + infinitive for personal plans.
- One example of the present simple for things with fixed times.

**16** Imagine you have planned a surprise party for someone in your family. Write an email to a friend or relative saying what the arrangements are.

- Who is coming and when are they arriving?
- What is arranged for the party? Who is doing what?
- Are there other important parts of the plan?



DVD-ROM Extra **Keeping in touch online**

10

- 1 Before you watch, think about this question: are you still in touch with your school friends? How do you keep in touch with them?
- 2 Watch the video and choose the best way to complete the sentences.



Monica



Rushda

- 1 Monica mainly uses the Internet to ...
  - a) look for holidays abroad.
  - b) make new friends.
  - c) stay in touch with old friends.
- 2 Rushda now mainly uses the Internet to ...
  - a) write to her brother.
  - b) write her blog and read her friends' comments.
  - c) meet lots of new people.
- 3 Who is each sentence about? Write M (Monica) or R (Rushda). Watch again to check.
  - 1 Some of her friends live abroad. \_\_\_\_\_
  - 2 She was one of the first internet users. \_\_\_\_\_
  - 3 She used to go to chatrooms a lot. \_\_\_\_\_
  - 4 She sends photos to her friends. \_\_\_\_\_
- 4 Monica and Rushda both use words connected with computers and the Internet. Can you remember what they said? Complete the sentences, then watch again to check.
 

**Monica**

  - 1 Thanks to the \_\_\_\_\_ and \_\_\_\_\_ lots of \_\_\_\_\_ where you can keep in touch with friends, ...
  - 2 We \_\_\_\_\_ photographs, we \_\_\_\_\_ information and we send each other \_\_\_\_\_.

**Rushda**

  - 3 So I went on \_\_\_\_\_ and talked to all kinds of people.
  - 4 Nowadays, I don't use \_\_\_\_\_ as much. I still go on lots of \_\_\_\_\_.
  - 5 I even have my own \_\_\_\_\_ now and I can write my own opinions.
- 5 What do you usually use the Internet for? Is it different from when you first used it?

**GLOSSARY**

**chatroom** (noun): a website where you can meet and talk to different people