

Contents

Introduction **6**

Listening

The Listening module **7**

	Skills and strategies	IELTS test practice	
1 Orientating yourself to the text	Predicting the situation	Form-filling Note completion	8
2 Listening for specific information	Predicting what type of words you need	Table completion Sentence completion Listening Section 1	11
3 Identifying detail	Understanding form, position, colour	Labelling a diagram Multiple choice	14
4 Following a description: diagrams, maps and plans	Following directions on a map	Labelling a map or plan Summary completion Listening Section 2	18
5 Identifying main ideas	Thinking around the topic	Short-answer questions Multiple choice Matching	21
6 Seeing beyond the surface meaning	Understanding stress and intonation	Classification Listening Section 3	25
7 Following signpost words	Learning to direct your listening	Completing a flowchart	28
8 Following a talk	Using your own knowledge of the topic	Note completion Listening Section 4	31
Summary of IELTS Listening strategies			35

Reading

The Reading module **36**

Reading: The Academic module	Skills and strategies	IELTS test practice	
1 Orientating yourself to the text	Using titles and subheadings Using paragraphs and main ideas Dealing with unfamiliar words Vocabulary builder	Finding information in paragraphs Choosing headings for paragraphs	37
2 Scanning for a specific detail and skimming for general understanding	Scanning Skimming Vocabulary builder Following referencing	Short-answer questions Completing a flowchart / diagram / table	43
3 Identifying main and supporting ideas	Understanding paragraph structure Extracting key information	Multiple choice <i>TRUE / FALSE / NOT GIVEN</i> Note completion	48
4 Improving global reading skills	Paraphrasing the main ideas Getting gapfill answers right	Global reading question Choosing headings for paragraphs Sentence completion	54

5	Summarising	Understanding summaries Vocabulary builder	Summary completion Locating information in paragraphs Summary completion with a box	60
6	Understanding argument	Recognising text types Recognising arguments in texts Dealing with a range of views	Choosing from a list Classification Matching	65
7	Identifying the writer's views and claims	Interacting with the passage Analysing the passage	Matching sentence endings <i>YES / NO / NOT GIVEN</i>	70
Reading: The General Training module		Skills and strategies	IELTS test practice	
8	General Training Reading Section 1	Using titles and subheadings	Short-answer questions Multiple choice <i>TRUE / FALSE / NOT GIVEN</i> Sentence completion	74
9	General Training Reading Section 2	Dealing with unfamiliar words	Matching Choosing headings for paragraphs Choosing from a list Summary completion	78
10	General Training Reading Section 3	Vocabulary builder	Mixed task types <i>YES / NO / NOT GIVEN</i>	84
Summary of IELTS Reading strategies				90

Writing

The Writing module				91
IELTS Writing assessment criteria				92
Writing Task 1: The Academic module				
1	Interpreting charts, tables, graphs and diagrams	Interpreting visual information Bar charts Pie charts	Tables Line graphs Diagrams	94
2	Describing trends	Writing an overview Using appropriate vocabulary	Picking out significant trends	99
3	Summarising information	Selecting main points Illustrating main points	Highlighting the main stages of a process	103
4	Comparing and grouping information	Comparing information Grouping information	Describing how something works	107
Writing Task 1: The General Training module				
5	Planning a letter	Studying the task Opening and closing a letter The purpose of the letter Beginning your letter	Organising your points logically and clearly Explaining the situation Concluding your letter	111
6	Communicating your message	Using the right tone Choosing the right language and expressions	Using appropriate vocabulary – brainstorming GT Writing Task 1	115

Writing Task 2: The Academic and General Training module			
7	Approaching the task	Analysing the task Generating ideas	Main and supporting ideas Writing a coherent paragraph 119
8	Planning your essay	Writing your opening paragraph Organising ideas	Balancing views Writing a conclusion 123
9	Turning your ideas into written arguments	Presenting ideas Making concessions Refuting an argument	Defining and explaining Writing Task 2 127
10	Linking your ideas	Making the main argument clear Using linking words and expressions Building complex sentences	Writing Task 2 131
Summary of IELTS Writing strategies			135

Speaking

The Speaking module			137
IELTS Speaking test assessment criteria			138
	Skills and strategies	IELTS test practice	
1	Responding to personal questions	Answering questions on familiar topics Expanding your answers	Speaking Part 1 139
2	Becoming more fluent	Linking your ideas Using vocabulary to link and expand your ideas	Speaking Part 1 142
3	Preparing your talk	Understanding the topic Brainstorming ideas for Part 2 Checking your notes	Speaking Part 2 146
4	Giving your talk	Using your notes Using rhythm and timing to help your talk flow	Speaking Part 2 149
5	Understanding abstract and analytical questions	Understanding Part 3 questions Making your ideas clear Exploring the theme Answering the question	Speaking Part 3 152
6	Giving a reasoned response	Using the right language Giving two sides of an argument Speculating Extending a conversation	Speaking Part 3 156
Summary of IELTS Speaking strategies			160
Recording scripts			161
Answer key			174
The IELTS test format			189
Sample answer sheets			190
Acknowledgements			192