

	Topic	Listening	Reading	Writing
UNIT 1	Take a break	Working out the topic Short-answer questions	Introduction to skimming and scanning	Introduction and tone of letters Salutations and endings of letters Opening and closing letters
UNIT 2	What's on the menu?	Working out the situation Short-answer questions	Skimming and scanning short extracts <i>Step up to</i> IELTS Short-answer questions and multiple matching	
UNIT 3	On the road	Understanding description <i>Step up to</i> IELTS Section 1 Form filling	Getting the gist <i>Step up to</i> IELTS Summary completion	Describing a process or diagram Organising the information into paragraphs
UNIT 4	All at sea		Skimming for main ideas <i>Step up to</i> IELTS Sentence completion	Analysing charts Describing diagrams and pictures Writing a paragraph
UNIT 5	Come rain or shine	Understanding opinions and reasons Note completion		Describing tables Using comparatives to describe trends and highlight details <i>Step up to</i> IELTS General Training Task 1
UNIT 6	Value for money	Identifying trends Multiple-choice graphs	Following a sequence of events <i>Step up to</i> IELTS Flow chart / note completion	Trends and verb tenses Describing a bar chart using the correct tense / verb form <i>Step up to</i> IELTS Academic Task 1 Describing a bar chart
UNIT 7	Ignorance is bliss		<i>Step up to</i> IELTS Paragraph headings	Forming ideas Brainstorming opposing ideas Writing paragraphs
UNIT 8	Fit as a fiddle	Listening for specific information <i>Step up to</i> IELTS Section 2		Describing the data using noun phrases
UNIT 9	The driving force		Recognising the structure of a passage <i>Step up to</i> IELTS True / False / Not Given Summary with box	Comparing data Describing bar charts Highlighting significant features
UNIT 10	The silver screen	Reading ahead Listening and note taking	Dealing with longer passages <i>Step up to</i> IELTS Picking from a list True / False / Not Given Global multiple choice	
UNIT 11	The written word		Identifying main and supporting ideas in paragraphs Multiple-choice questions	Paragraph building
UNIT 12	Down to Earth	<i>Step up to</i> IELTS Section 3 Short-answer questions Selecting words from a list Matching		Balancing your views
UNIT 13	Safe as houses	<i>Step up to</i> IELTS Section 4 Note completion Picture multiple-choice questions		Analysing the question <i>Step up to</i> IELTS Academic and General Training Writing Task 2
UNIT 14	On the face of it	Recognising feelings and identifying views	Dealing with research-based texts Summary <i>Step up to</i> IELTS Matching people to statements	
UNIT 15	As far as I can see		Following the writer's argument <i>Step up to</i> IELTS Locating information in paragraphs	Referring back Checking an answer
UNIT 16	Mother tongue		Understanding the writer's views <i>Step up to</i> IELTS Yes / No / Not Given	Task 2: For and against Organising your answer Writing a complete answer

Speaking	Language / Grammar	IELTS Test practice
Introducing yourself Talking about your hobbies and interests <i>Step up to</i> IELTS Speaking Part 1	<i>go</i> and <i>play</i> Adverbs and expressions of frequency <i>-ing</i> and <i>-ed</i> adjectives <i>really, so, very</i>	READING General Training Section 1 Short-answer questions Matching information to paragraphs
Expressing likes and dislikes Using facial expression, intonation and word stress Giving a full answer	<i>too + for / to</i> <i>so / such ... that</i> Past continuous for change of plans	READING Academic Section 1 Sentence completion Multiple-choice questions Short-answer questions
	Use of the passive	LISTENING Section 1 Table and note completion
Expressing preferences	Comparative and superlative adjectives <i>while, whereas, on the other hand</i>	WRITING Academic Task 1 Describing a diagram
Expressing feeling – word and syllable stress Agreeing and disagreeing	Joining different ideas	WRITING General Training Task 1
	Tenses for Writing Task 1	WRITING Academic Task 1 Describing a graph and pie chart
Pronunciation check: <i>-ed</i> endings Talking for one minute	Narration and past tenses <i>used to + infinitive</i>	READING General Training Section 2 Sentence completion Paragraph headings
<i>Step up to</i> IELTS Speaking Part 2	<i>will / would</i> (conditionals 1 and 2) <i>can / could</i> Noun phrases	READING Academic Section 2 Paragraph headings Summary Short-answer questions
Expanding your answer – giving reasons Part 1 review	Linkers <i>so, because, because of, as, since</i> Superlative forms Linkers <i>also, as well, too, however, similarly</i>	LISTENING Section 2 Note and table completion
Expressing and justifying views Part 2 review	Tense revision Simple past, present perfect and present perfect continuous <i>as long as / provided that</i>	WRITING General Training Task 2 (<i>This is also a suitable practice for Academic Writing.</i>)
<i>Step up to</i> IELTS Speaking Part 3	Adverb formation and use	SPEAKING Test
Discussing abstract topics Pronunciation check: / pr / and / v /	<i>stop + -ing</i> <i>stop / prevent from + -ing</i>	LISTENING Section 3 Listing Table completion Short-answer questions
Comparing and contrasting Supporting a view Pronunciation check: contractions		WRITING Academic Task 2 (<i>This is also a suitable practice for General Training Writing.</i>)
Expressing feelings and opinions	<i>should / ought to</i>	SPEAKING Test
Talking about the future Predicting and speculating Pronunciation check: word stress	<i>this / these + noun</i> <i>such (a/an) + noun</i>	LISTENING Section 4 Labelling a diagram Note and diagram completion
Language quiz Expressing certainty or doubt Indirect statements	Indirect statements with <i>if</i> and <i>whether</i>	READING Academic Section 3 Yes / No / Not Given Classification Multiple-choice