

## Journal of Tropical Ecology

*Potential contributors are advised that careful attention to the details below will greatly assist the Editor and thus speed the processing of their manuscripts. Poorly prepared manuscripts will be returned to authors.*

### Scope of the journal

*Papers* may deal with terrestrial, freshwater and strand/coastal tropical ecology, and both those devoted to the results or original research as well as those which form significant reviews will be considered. Papers normally should not exceed 6000 words of text. *Short Communications* are acceptable: they should not exceed four printed pages in total length.

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The Editor will acknowledge receipt of the manuscript, provide it with a manuscript reference number and assign it to reviewers. The reference number of the manuscript should be quoted in all correspondence with *JTE* Office and Publisher.

The submission of a manuscript will be taken to imply that the material is original, and that no similar paper has been published or is currently submitted for publication elsewhere. The original typescript and three complete copies must be submitted. Original figures should not be sent until they are requested; instead, submit four photocopies with the copies of your text and tables. In your covering letter please indicate the number of pages of text, references and appendices and the number of tables, figures and plates. Papers are first inspected for suitability by the Editor or a Board member. Those suitable papers are then critically reviewed by usually two or three expert persons. On their advice the Editor provisionally accepts, or rejects, the paper. If acceptance is indicated the manuscript is usually returned to the author for revision. In some cases a resubmission is invited and on receipt of the new version the paper will be sent to a third referee. If the author does not return the revised or resubmitted version within six months the paper will be classified as rejected. Final acceptance is made when the manuscript has been satisfactorily revised.

### Language

All papers should be written in English, and spelling should generally follow *The Concise Oxford Dictionary of Current English*. Abstracts in other languages will be printed if the author so desires together with an abstract in English. All abstracts must be provided by the author.

## Preparation of the manuscript

Authors are strongly advised to consult a recent issue of the *JTE* to acquaint themselves with the general layout of articles. Double spacing must be used throughout, allowing wide margins (about 3 cm) on all sides. Main text pages should be numbered.

A paper should be prepared using the following format:

Page 1. *Title page*. This should contain (a) the full title, preferably of less than 20 words and usually containing the geographical location of the study; (b) a running title of not more than 48 letters and spaces; (c) a list of up to 10 key words in alphabetical order suitable for international retrieval systems; (d) the full name of each author; (e) the name of the institution in which the work was carried out; and (f) the present postal address of the author to whom proofs should be sent.

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Page 3 *et seq.* The main body of the text may contain the following sections in the sequence indicated: (a) Introduction, (b) Methods, (c) Results, (d) Discussion, (e) Acknowledgements, (f) Literature Cited, (g) Appendices, (h) Tables, (i) Legends to Figures. An extra section between (a) and (b) for Study Site *or* Study Species might be necessary.

Main headings should be in capital type and centred; sub-headings should be ranged left and italicised. A *Short Communication* has a title and keywords but no abstract or section headings until Acknowledgements and item Literature Cited.

*Acknowledgements* should be brief. *Notes* should be avoided if at all possible; any notes will be printed at the end of the paper and not as footnotes.

*Scientific names*. The complete Latin name (genus, species and authority) must be given in full for every organism when first mentioned in the text unless a standard reference is available which can be cited. Authorities might alternatively appear in Tables where they are first used.

*Underlining*. The only underlining permitted is that of Latin names of genera and species; and subheadings.

*Units of measurement*. Measurements must be in metric units; if not, metric equivalents must also be given. The minus index ( $m^{-1}$ ,  $mm^{-3}$ ) should be used except where the unit is an object, e.g. 'per tree', not 'tree<sup>-1</sup>'). Use  $d^{-1}$ ,  $mo^{-1}$  and  $y^{-1}$  for per day, per month and per year.

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FLEMING, T. H. 1982. Foraging strategies of plant-visiting bats. Pp. 287-325 in Kunz, T. H. (ed.). *Ecology of bats*. Plenum Press, New York. 425 pp.

GOH, A. H. & SASEKUMAR, A. 1980. The community structure of the fringing coral reef, Cape Rachado. *Malayan Nature Journal* 34:25-27.

MONTGOMERY, G. G., BEST, R. C. & YAMAKOSHI, M. 1981. A radio-tracking study of the American manatee *Trichechus inunguis* (Mammalia: Sirenia). *Biotropica* 13:81-85.

WHITMORE, T. C. 1984. *Tropical rain forests of the Far East* (2nd edition). Oxford University Press, Oxford. 352 pp.

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