Review of International Studies

Review of International Studies is committed to the publication of high quality articles and the examination of a broad set of research questions. The Review seeks to reach beyond the traditional grounding of the discipline so that it reflects the changing nature of global politics, new political challenges and contemporary understandings. The Review aims to be a place where meaningful discussion of pressing global issues can take place, and where the voices in that debate are drawn from a truly international community. The Review publishes work that is theoretically informed, empirically rich, and methodologically rigorous, but which also pushes the boundaries of the discipline through theoretical, conceptual and methodological innovation. The Review strives to be the place where a range of perspectives can flourish and where truly outstanding work in the discipline is showcased and debated.

The Review is a British International Studies Association journal.

Peer review policy
Review of International Studies adheres to a double-blind peer-reviewing policy in which the identity of the reviewers and the authors are always concealed from both parties. Contributors should allow time for the process of refereeing to take place.

Article types
The Review of International Studies publishes full length original articles only. The maximum length required for main articles is 12,000 words. The Review publishes Special Issues annually, following a formal call for proposals. Special Issues are the outcome of a competitive process; articles in Special Issues are subject to the same requirements as articles submitted independently. It is the author’s responsibility to provide the editors with an accurate total word count for all articles on submission.

Submitting your manuscript
Before submitting your manuscript, please ensure that you carefully read and adhere to all the guidelines and instructions to authors provided below. Manuscripts not conforming to these guidelines may be returned.

Online submission and review of manuscripts is mandatory for all papers. All material should be submitted via the Manuscript Central website at the following address: http://mc.manuscriptcentral.com/ris. Detailed instructions for submitting your manuscript online can be found at the submission website by clicking on the Instructions and Forms link at the top right hand side of the screen; and then clicking on the Online Submission ‘Instructions for Authors’ icon on the following page.

Manuscript style
Only electronic files conforming to the journal’s guidelines will be accepted. Preferred formats for the text and tables of your manuscript are Word DOC, RTF, XLS. LaTeX files are also accepted. Please also refer to additional guidelines on submitting artwork below.

The text should be double-spaced throughout and with a minimum of 3cm for left and right hand margins and 5cm at head and foot. Text should be standard 10 or 12 point.

**References and notes:** these should be amalgamated and signalled serially within each article by superscript numerals. References should give full biographical details, including place of publication and publisher, at first mention. Thereafter the author’s surname and date of publication should be used. If there is more than one author reference for the same year, please use a., b., etc. to differentiate between them.

References and notes should be typed in the form of the following examples:


**Subheadings:** Contributors are encouraged to include up to two levels of subheading in articles to provide ‘signposts’ for readers.

**Corresponding Author Contact details:** Full contact details will be required on submission of the article, please do not include author or contact details on the article itself.

**Acknowledgements**
Any acknowledgements should appear first at the end of your article prior to your Declaration of Conflicting Interests (if applicable), any notes and your References.
Artwork, figures and other graphics: For guidance on the preparation of illustrations, pictures and graphs in electronic format, please visit the Cambridge University Press website. If, together with your accepted article, you submit usable colour figures, these figures will appear in colour online regardless of whether or not these illustrations are reproduced in colour in the printed version. If a charge applies you will be informed by your CUP Production Editor. For specifically requested colour reproduction in print, you will receive information regarding the costs from CUP after receipt of your accepted article.

Journal contributor’s publishing agreement
Contributors of accepted articles will be asked to assign their copyright, on certain conditions, to the British International Studies Association so that their interest may be safeguarded.

Permissions
Authors are responsible for obtaining permission from copyright holders for reproducing any illustrations, tables, figures or lengthy quotations previously published elsewhere. Any permissions fees must be paid for by the author.

Datasets and supplemental files
It should be possible for data to be made accessible to article reviewers, should they wish to see it. All authors of quantitative empirical articles are encouraged to make the data available for data replication purposes. RIS can host such data on the journal's website, and authors wishing to avail themselves of this facility should supply all files electronically once an article has been accepted for publication.

Required materials typically include all data used for the analysis, specialized computer programs or the source code of these algorithms, program recodes and a file which details what is included in the data set and how the results can be reproduced. Confidential material such as the names of survey respondents must be removed. All material will be published on the website of the journal together with the online version of the article. Authors will be responsible for responding to enquiries about data replication.

Other types of supplemental material including, but not limited to, images, videos, podcasts and slideshows can be hosted on the RIS website.

English Language Editing Services
Authors, particularly those whose first language is not English, may wish to have their English-language manuscripts checked by a native speaker before submission. This is optional, but may help to ensure that the academic content of the paper is fully understood by the editor and any reviewers. The Cambridge University Press website lists a number of third-party services specialising in language editing and / or translation, and suggests that authors contact as appropriate.

Please note that the use of any of these services is voluntary, and at the author's own expense. Use of these services does not guarantee that the manuscript will be accepted for publication, nor does it restrict the author to submitting to a Cambridge University Press-published journal.
**Open access**

*RIS* has an open access policy that ensures it is in compliance with the growing number of open access (OA) mandates being put in place by governments, universities and funding bodies around the world. To this end, authors whose articles are accepted for publication are able to post their accepted manuscript* on their personal/departmental websites and their institution’s digital repository as soon as they receive a positive decision from the Editors. Immediate posting of this version is also permitted in non-commercial subject repositories. A link to the final publisher-produced ‘version of record’ should be included once the article has been through the production process and is up on the Cambridge University Press *RIS* website.

This policy means that *RIS* authors can achieve full compliance with all existing OA policies including those of the RCUK and HEFCE in the UK, the EU’s Horizon 2020 funding programme and the Australian Research Council. The HEFCE policy, which was announced in March 2014, relates to articles accepted for publication after April 1st 2016. To be eligible for inclusion in the next REF assessment, papers must be deposited in the author’s institutional repository no more than three months after they have been accepted for publication. It is the author’s responsibility to ensure that this action is undertaken.

If you or your funder wish your article to be freely available online to non-subscribers immediately upon publication (‘gold’ open access), you can opt for it to do so subject to payment of an article processing charge (APC). The manuscript submission and peer review procedure is unchanged. On acceptance of your article, you will be asked to let Cambridge University Press know directly if you are choosing this option. More information about the APC price and licensing choices can be found on the [Cambridge University Press website](https://www.cambridge.org).  

*The ‘accepted manuscript’ is defined as the fully peer-reviewed version of a paper at the point where it has been accepted for publication by the journal editors but before it is sent to the publisher for copyediting and typesetting.*

**After acceptance**

All authors will receive an electronic version of proofs of their article to correct and return.

All authors will receive a PDF of their final article.

*RIS* benefits from FirstView, a feature offered through the Cambridge Journals Online platform. It allows completed articles to be hosted online prior to their inclusion in a final print and online journal issue. This significantly reduces the lead time between submission and publication. Note that once an article is published in FirstView no further changes can be made.

**Further information**

Any queries or additional requests for information on the manuscript submission process should be emailed to the editorial office at this address:  
[reviewofinternationalstudies@kent.ac.uk](mailto:reviewofinternationalstudies@kent.ac.uk)

(Last Updated 30th October 2015)