

Queensland Review

Queensland Review, a biannual journal of Queensland studies, publishes articles, interviews, commentaries, and addresses on Queensland history, politics and culture, and provides a unique space where academic and public discussion of Queensland's past, present and future are brought together.

All manuscripts are sent for blind peer-review to members of the editorial board and guest reviewers. The review process generally requires three months. The receipt of submitted manuscripts will be acknowledged by the editor, from whom a decision and reviewers' comments will be received when the peer-review has been completed. Papers submitted to the journal must not previously have been published nor submitted for publication to any other journal while in review in *Queensland Review*.

SUBMISSION REQUIREMENTS

For all submissions and queries, please contact the Editor of the *Queensland Review*, Belinda McKay:

b.mckay@griffith.edu.au

When submitting your manuscript, at least two separate files need to be emailed to the Editor.

- i. a **Title Page** document. The name of this file must be constructed as follows: [first 20 characters of the title]_[ddmmyear]_QR_Title.doc
- ii. an **Article** document. The name of this file must be constructed as follows: [first 20 characters of the title]_[ddmmyear]_QR_Article.doc
- iii. all **Figure** documents should be supplied with the name of the file constructed as follows:
[first 20 characters of the title]_[ddmmyear]_QR_Figure# (with # being the number of the figure)

The Title Page and Article documents should be saved as a Microsoft Word document, double-spaced with minimum margins of 25 mm on both sides and in A4 page size.

The **Title Page** document should contain the full **title of the article** as well as the full **names** and **affiliations** of all authors followed by a full **postal and email addresses** for the corresponding author. A **word count** and suggested **running head** of no more than 50 characters including spaces should also be provided, along with a maximum of 6 **key words**.

The **Article** document should include the complete article **without any identifiable author details** but including the title and an abstract not exceeding 200 words that provides a brief overview of the aims, method and major findings without any citations.

TABLES

Tables should be created in Word and included at the end of the article Word document after the references with their approximate positions in the text indicated by the words, "Insert Table X here". Horizontal and vertical lines should be used sparingly.

FIGURES, GRAPHS, ILLUSTRATIONS, PHOTOGRAPHS, SPECIAL CHARACTERS

To ensure optimum quality, please follow the guidelines below when submitting artwork.

- Figures, graphs, illustrations and photographs (but NOT Tables) should be prepared to the correct size (max. width 125 mm) and each one supplied as an individual file, separate to the manuscript Word file. Include placement instructions in the Word document, such as "[Insert fig 1 here]".
- Figures created in Microsoft Word, Excel or PowerPoint need to be saved as PDFs. Figures created in a drawing program such as Adobe Illustrator, CorelDRAW, Freehand, Microsoft Publisher or similar should be saved as EPS (encapsulated postscript) files.
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- All photographs should be supplied as separate files in JPEG or TIFF formats for a minimum 300 dpi resolution. (As a rough guide, the file size of each photograph should be above 200KB).
- Manuscripts which contain special characters (equations, Chinese characters, etc.) need to be supplied as a high resolution PDF file (print or press format) with all fonts embedded as well as the Word or RTF document.
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- A list of figure captions should follow the tables in the manuscript word document

GENERAL STYLE GUIDELINES

- *Queensland Review* is a multi-disciplinary journal, so authors should follow the format and style appropriate to their discipline.
- Spelling and punctuation should conform to The Macquarie Dictionary (5th ed.) For other matters of style the Style Manual for Authors, Editors and Printers (6th ed.) should be consulted.
- Uncommon abbreviations and acronyms should be explained. Do not use underlining except to indicate italics. Full stops should not be used in abbreviations or acronyms (e.g., NSW).
- Use single quotation marks to introduce a word or phrase used as an ironic comment, as slang, or which has been coined. Use quotation marks the first time the word or phrase is used; do not use them again. Do not use quotation marks to introduce a technical or key term. Instead, italicise the term.
- Do not use any footnotes. Either in-text or endnote referencing will be accepted, but all contributions should be referenced sparingly and compactly. Endnotes should be kept to a minimum and listed at the end of the text under the heading 'Endnotes'.
- Acknowledgments should be placed at the end of the article with a separate heading.
- Authors are expected to check the accuracy of all references in the manuscript before submission. It may not be possible to submit proofs for correction.
- It is the responsibility of the author to obtain written permission to reproduce any photographs or other copyright material included in the article.

AUTHOR MANUSCRIPT CHECKLIST

Please ensure the following are included in your submission:

- First name and surname of all authors
- Affiliations (institution and country) of all authors
- Name and full postal and email address of the corresponding author
- Running head of maximum 50 characters including spaces
- Up to 6 keywords
- Abstract of no more than 250 words in length
- The approximate positions of all tables and figures mentioned in the text indicated by the words 'Insert Table/Figure X about here'
- All figures supplied separate to text and clearly readable.

Updated 28 September 2012