

# Popular Music

## Editorial Policy

*Popular Music* is an international multi-disciplinary journal covering all aspects of the subject - from the formation of social group identities through popular music, to the workings of the global music industry, to how particular pieces of music are put together. The journal includes all kinds of popular music, whether rap or rai, jazz or rock, from any historical era and any geographical location. *Popular Music* carries articles by scholars from a variety of disciplines and theoretical perspectives. Each issue contains substantial, authoritative and influential articles, topical pieces, and reviews of a wide range of books. Some issues are thematic. The editors also welcome polemical pieces for the 'Middle Eight' section of the journal.

## 1. Submissions

Articles, and any other material not related to reviews should be sent to [popularmusic@cambridge.org](mailto:popularmusic@cambridge.org). Paper typescripts are no longer required.

Books for review should be sent to:

Dr Dai Griffiths,  
Reviews Editor, *Popular Music*,  
School of Arts,  
Oxford Brookes University,  
Oxford, OX3 0BP,  
UK

Email: [dmgriffiths@brookes.ac.uk](mailto:dmgriffiths@brookes.ac.uk)

Typescripts must be **double spaced** with margins of at least 1". Notes, bibliographies, appendixes and displayed quotations must also be double spaced. The editors can only consider contributions written in English. Authors should not submit multiple or further articles if a decision is pending on an article already submitted. **Submission of an article is taken to imply that it has not been previously published, and has not been submitted for publication elsewhere.**

Articles should not normally exceed 10,000 words but shorter papers are welcome. A cover page should be submitted with the article, containing the author's name and postal address, telephone number, and where possible, fax number and electronic mail address.

An **abstract** between 100 and 150 words must be submitted which gives an informative and precise account of the paper. Please note that papers will not be accepted for publication without an abstract.

**Tables, graphs, diagrams and music examples** must be supplied on separate sheets. Tables, graphs, diagrams, music examples, illustrations and the abstract must be included in one document with the article and should not be submitted as separate files. Table headings should be typed above the table in the form '*Table 1. The musical categories*'. Other captions should be typed **double spaced** in the same style on separate sheets. Tables, Figures (which include photographs) and music examples should each be consecutively numbered through the article and their approximate positions in the text noted in the margin of the typescript. Figures and music examples should, if possible, be supplied in a form suitable for direct reproduction. Photographs

must be well contrasted black and white glossy prints, ideally measuring 8" x 6". Cross-references in the text to figures, etc. should be in the form '(see Example 1)', etc.

Charges apply for all colour figures that appear in the print version of the journal. At the time of submission, contributors should clearly state whether their figures should appear in colour in the online version only, or whether they should appear in colour online and in the print version. There is no charge for including colour figures in the online version of the journal. If you request colour figures in the printed version, you will be contacted by CCC-Rightslink who are acting on our behalf to collect Author Charges. Please follow their instructions in order to avoid any delay in the publication of your article.

**Supplementary material** is welcomed. Audio and video examples should be submitted in a standard file format and should not normally exceed 10MB. AAC files are preferred for audio examples, and MP4 files for video examples. All files should be clearly labelled.

**Permissions.** Contributors are responsible for obtaining permission to reproduce any material in which they do not hold copyright and for ensuring that the appropriate acknowledgements are included in their typescript. Music and video files are normally made available for download but may be streamed where the permission agreement stipulates this.

Authors of articles published in the journal assign copyright to Cambridge University Press (with certain rights reserved) and will receive a copyright assignment form for signature on acceptance of the paper.

**Open Access Policies.** Please visit [Open Access Publishing at Cambridge](#) for information on our open access policies, compliance with major finding bodies, and guidelines on depositing your manuscript in an institutional repository.

**English Language Editing Services.** Authors, particularly those whose first language is not English, may wish to have their English-language manuscripts checked by a native speaker before submission. This is optional, but may help to ensure that the academic content of the paper is fully understood by the editor and any reviewers. We list a number of third-party services specialising in language editing and / or translation, and suggest that authors contact as appropriate. Please see the [Language Services page](#) for more information.

Please note that the use of any of these services is voluntary, and at the author's own expense. Use of these services does not guarantee that the manuscript will be accepted for publication, nor does it restrict the author to submitting to a Cambridge published journal.

## 2. Text preparation

**Headings.** The article title and subheadings should be typed using initial capitals only for the first word and any proper names.

**Notes** should be kept to a minimum and numbered consecutively through the text with raised numbers outside punctuation. Type the notes on separate sheets at the end of the article.

**Bibliographical references.** References must be arranged alphabetically under the author(s) name(s) and then in chronological order if several papers by the same author are cited. Surname should precede author's initials: in respect of co-authors, the initials should precede the surname. The full title of the paper must be given together with the first and last page numbers. Book titles should follow the new style noting that the publisher as well as place of publication is now required.

Hebdige, D. 1982. 'Towards a cartography of taste 1935-1962', in *Popular Culture: Past and Present*, ed. B. Waites, T. Bennett and G. Martin (London), pp.194-218

Fairley, J. (ed.) 1977A. *Chilean Song 1960-76* (Oxford) 1977B. 'La nueva canción chilena 1966-76', M.Phil. thesis, University of Oxford

Green A. 1965. 'Hillbilly music: source and symbol', *Journal of American Folklore*, 78, pp. 204-28

**Discography.** Contributors are encouraged to provide a Discography when appropriate. Use the style:

Joan Baez, 'Song title', *Recently*. Gold Castle Records, 171 004-1. 1987

**Song, album and film titles.** Note that song titles should be in single quotation marks, with the main words capitalised unless a foreign language convention dictates otherwise. The main words of album (and film) titles are also capitalised and the title italicised (or underlined for italic).

**Endmatter.** The various possible elements at the end of an article should be ordered as follows: Appendix(es), Notes, Acknowledgements, Bibliography (not 'References'), Discography.

**Quotations.** Use single quotation marks except for quotations within quotations which should have double. Quotations of more than c. forty words should be indented and typed double spaced without quotation marks. Type the source on the last line at the right-hand margin.

**Lists.** Any lists should be numbered with arabic numerals in parentheses. Type the numbers flush with the left-hand margin and align any turnovers with the first line of text:

(1) Text...  
text continues...  
(2) Text...

**Style.** English (not American) spelling should be used. Use -ise (not -ize) -yse (not -yze).

**Foreign words** in the text should be in italics (or underlined for italic) and the translation given in quotation marks in parentheses: *gravure* ('engraving'). Lyrics, etc. in a foreign language which are set off from the text should not be underlined. A translation should be given below, in quotation marks in parentheses.

**Abbreviations.** Note the following: ad hoc, cf., et al., etc., ibid. (referring to an immediately preceding citation), i.e. do not use op. cit.

**Numerals** under 100 should normally be spelt out in the running text. But note e.g. 'Audiences ranged from 20 to 200'. Spans of numbers should be elided: 27-8, 156-7, but 110-12, 117-18.

**Dates** should be given in the following style: 22 October 1990; 1960-70, the sixties, 1960s.

### 3. Proofs

Contributors receive proofs for correction (together with their original manuscript) on the understanding that they can provide a suitable mailing address and undertake to return the proofs **plus manuscript** within three days of receipt. Typographical or factual errors only may be changed at proof stage. The publisher reserves the right to charge authors for correction of non-typographical errors.

### 4. Offprints

A pdf of the published article will be supplied free to each first named author. Print offprints may be purchased from the publisher if ordered at proof stage.

(Last Updated 26<sup>th</sup> September 2016)