

## International Journal of Disability Management

The *International Journal of Disability Management* is a peer reviewed, international journal that is published annually. The journal publishes research findings in areas covered by disability management including prevention of injury and disability, occupational rehabilitation and employment of people with injury and disability. The journal has a particular aim of encouraging and publishing findings from studies conducted in a range of countries that focus on disability management interventions in the workplace. The journal will consider manuscripts for publication that include original research, systematic literature reviews and case studies.

### Submissions

Contributors should submit their manuscript electronically to Professor Nicholas Bellamy, the Editor-in-Chief, at [n.bellamy@uq.edu.au](mailto:n.bellamy@uq.edu.au)

### Manuscript review

The journal uses a blind review process in which the author's identity is anonymous to referees. Manuscripts are sent to two reviewers for blind review. It is expected that most manuscripts will undergo revision before final acceptance.

Unless otherwise indicated in the cover letter, the first author will be responsible for communication with the editor and editorial revisions of manuscripts.

Although feedback will usually be provided to authors, the editor reserves the right to reject a manuscript for publication without providing a rationale for his decision. Final decision regarding acceptance of a manuscript will be made by the editor.

### Format and Style

Papers should be submitted via e-mail in Word or RTF format. When submitting papers electronically, please ensure that any tracked changes to the document are switched off. Authors who wish to submit their paper in hard copy format may do so by arrangement with the editor.

Contributions should follow the format and style described in the *Publication Manual of the American Psychological Association* (5th ed.). Spelling and punctuation should conform to *The Macquarie Dictionary* (4th ed.). For matters of style not covered in these two publications the *Style Manual for Authors, Editors and Printers* (6th ed.) should be consulted.

Documents should be double-spaced with minimum margins of 20mm on the left and 35mm on the right. Uncommon abbreviations and acronyms should be explained. Do not use underlining except to indicate italics. Full stops should not be used in abbreviations or acronyms (e.g., NSW).

Use single quotation marks to introduce a word or phrase used as an ironic comment, as slang, or which has been coined. Use quotation marks the first time the word or

phrase is used; do not use them again. Do not use quotation marks to introduce a technical or key term. Instead, italicise the term.

**Front page:** Under the title of the article only the names and affiliations of the authors appear. Qualifications, present appointments, and postal and e-mail addresses should be given in a separate section on the front page labelled 'Address for correspondence'. A word count and suggested running head of no more than 50 characters including spaces should also be provided.

Please include a concise **abstract** of the paper, of approximately 100 words.

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**Tables** should be at the end of the manuscript, not in the main text. Their approximate positions in the text should be indicated by the words, 'Insert Table X here'. Horizontal and vertical lines should be used sparingly.

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While manuscripts are subject to editing, the journal does not hold itself responsible for statements made by contributors.

### **Acknowledgements**

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(17/10/2012)