

FETAL AND MATERNAL MEDICINE REVIEW

INSTRUCTIONS FOR AUTHORS

1 Fetal and Maternal Medicine Review will accept reviews on all areas of maternal and fetal medicine. Although reviews are carefully solicited by the Editorial Board, authors are also encouraged to submit reviews for publication.

To submit a manuscript by post, send a cd with the text and figures, together with one printed copy of the full manuscript to the editorial office:

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Alternatively the file can be e-mailed direct to Jean Birtles, Editorial Assistant - j.o.birtles@ncl.ac.uk

Text should be submitted as a Microsoft Word document

There is no formal restriction on length, however reviews should be of approximately 8,000 - 10,000 words.

Manuscripts should be typed double-spaced on one side only and number all pages consecutively. SI units should be used throughout. Full stops should be used after abbreviations, which should be spelled out when first used in the text unless it is a standard unit of measurement. Drugs should be given their approved, not proprietary, names and the source of any new or experimental preparation should be given.

Any statistical method should be detailed in the paper and new methods detailed in full or supported by references.

2 **Figures** should be consecutively numbered as they appear in the text (Figure 1, 2 etc). Use italic letters for parts a, b, c etc. Use abbreviation (Fig), except where starting a new sentence. Legends should be provided for each Figure. Scale bars should be added to photomicrographs and other similar images. Figures should be supplied as either TIFF or EPS files where possible at approximately the size in which they are to reproduce. Line artwork should be supplied in black and white mode at a resolution of 1200 dpi; combination artwork (line/tone) at a resolution of 800 dpi; black and white halftone artwork should be saved in 'grayscale' mode at a resolution of 300dpi; colour halftone artwork should be saved in CMYK mode at a resolution of 400 dpi.

Tables with concise headings should be typed on separate sheets and numbered consecutively. Each table must have a text reference, in the form 'Table 1' etc. Indicate where tables are to be placed by means of a note in the margin.

Patients in photographs should not be identifiable and must have their eyes masked to conceal identity. Any identifiable photograph should be accompanied by written permission from the patient or the patient's parent or guardian where appropriate.

Colour figures and tables can be included where required.

3 **Supplementary materials** are not copy edited or typeset but are loaded to CJO in exactly the format supplied by authors. Supplementary material must be submitted as a separate file at the same time as the manuscript, clearly identified to distinguish it from the main article text.

Authors should ensure that they mention within their article that supplementary material is available.

4 **References should follow the Vancouver style* and be numbered in the order in which they appear in the text. The full list of references should give the names and initials of all authors (unless there are more than six, when only the first six should be given followed by et al). The authors' names are followed by the title of the review, the journal name (abbreviated in accordance with the style used in Index Medicus), year of publication, volume number, first and last page reference. References to books and conference proceedings should also include place of publication and publisher (and editor(s) if appropriate). Authors must verify references against the original documents before submitting the review.**

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