

The main criteria for acceptance of submissions to *Environmental Conservation* are originality, scientific rigour, international interdisciplinary appeal to the readership and acceptability of style. Papers must not have been published previously, nor be under consideration for publication elsewhere. *Environmental Conservation* employs an interactive processing and editing procedure. We receive many more submissions than we have space to publish and the final authority in all matter relating to publication lies with the Editor.

Submission of Manuscripts

All material to be considered for publication in *Environmental Conservation* must be submitted in electronic format via the journal's online submission system at the Journal's ScholarOne site at <http://mc.manuscriptcentral.com/enycon>. New authors should create an account prior to submitting a manuscript for consideration. Submissions should be typewritten, double-spaced, on A4 or US letter paper, and supplied electronically as Word or rich-text files. PDF files cannot be considered.

Submissions of the following types are accepted for review in the Journal:

- Subject Reviews (<10 000 words including legends and references)
- Research Papers (<8000 words including legends and references)
- Reports (<4000 words including legends and references)
- Comments (<1500 words including any legends and references)

Articles received by the Journal will undergo a pre-screening process to increase the efficiency of the publication process. Papers that are considered to be of minor importance to the readership of the Journal are not reviewed and any papers with format problems are returned for revision. Papers selected for review are sent out to three referees, who agree to undertake the refereeing within a short period of time.

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PREPARATION OF MANUSCRIPTS

General

Papers must be clearly written in English. A recent issue of the journal from Volume 30 onwards should be consulted for style. Units, symbols and related matters are based on the CBE Manual *Scientific Style and Format* (6th Edition, 1994, ISBN 0-521-47154-0).

Text should be prepared in Word or rich-text format in a common 12-point font such as Times New Roman. All pages should be numbered and also include line numbering to ease the review process. The first (title) page must include author names (capitals) and full addresses where the work was carried out. The corresponding author should provide an email address. Current addresses, where different, should also be given, and a word count provided including references and legends.

The second page should contain a Summary followed by the main body of text. The Summary should be concise and informative, and complete in itself. It should succinctly express the context, purpose, methods, findings, approach and implications of the study. There should be no references or unexplained abbreviations. Avoid phrases such as 'are described', 'will be discussed', etc. Comments and Reports do not have a Summary, but please remember that all submissions require an additional Abstract at submission, which is used in the review process.

A research paper will normally have such sections as: Introduction; Methods; Results; Discussion; Acknowledgments; References; and Figure Legends. The Methods section should include essential details of study area, analyses and sources of data. Each Table and Figure should be loaded as a separate file and format details are provided below.

A subject review should have sections appropriate to the topic addressed, but any methods and sources should be detailed preferably in a separate section.

Please note that **footnotes** are **not** used in the *Environmental Conservation*.

Spelling and Language Editing

Before submitting your manuscript you may wish to have it edited for language, particularly if English is not your first language. Authors are liable for all costs associated with such services. Spelling should conform to *The Concise Oxford Dictionary*, 10th edition or later. Scientific names of genera, species and subspecies, but not of higher groups should be italicised. Foreign words should be italicized at their first mention, where they also must be defined and explained, but thereafter may be written in normal typeface.

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The International System of units (SI) is to be used. Units, symbols and related matters are based on the CBE Manual *Scientific Style and Format* (6th Edition, 1994, ISBN 0-521-47154-0). Acronyms and abbreviations are generally in upper case and should be expanded at the first mention. All currencies should at first mention have a US\$ exchange rate (e.g. '£1 = US\$1.20, January 2011).

References

All references to cited literature should be given in alphabetical order on a new page at the end of the paper. Where a Reference is not to a recognized periodical or substantive book, but rather to an official document, internal technical or consultancy report, greater flexibility may be exercised. The chief criterion for correct referencing is that a reader be provided with the information necessary to find the item cited. References should also be given to international

treaties (UNTS number). Unnecessary references should be omitted. Each reference should contain some or all of the following:

- Author surnames with initials (no spaces between initials)
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For example:

- van der Voet, E., Kleijn, R. & de Haes, U. (1996) Nitrogen pollution in the European Union - origin and proposed solutions. *Environmental Conservation* **23**: 120-132.

In a book reference the edition, chapter(s), place of publication and name of publisher should be given:

- Myers, N. (1995) Tropical deforestation: population, poverty and biodiversity. In: *The Economics and Ecology of Biodiversity Decline: the Forces Driving Global Change*, ed. T.M. Swanson, pp. 111-22. Cambridge, UK: Cambridge University Press.

Within the text citations are given by name of author and year of publication, for example:

- 'This has been observed elsewhere (Bloggs 2006; Smith 2008; Smith *et al.* 2009)' or
- 'This phenomenon was first described by Smith and Bloggs (1992) after a previous study in the region by Clark *et al.* (1990)'

References to material available on the World Wide Web can be given only if the information is available on an official site and without charge to readers. The format for citations is as follows:

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Figures

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Colour mode: grayscale (also known as 8-bit)
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Tables

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