

The China Quarterly

Submissions

The China Quarterly welcomes the submission of manuscripts from scholars, including postgraduate students, on all aspects of contemporary China and from all points of view, including those which deal with Taiwan and Overseas Chinese. Articles on China prior to 1949 are also welcome, particularly, but not exclusively, when these relate directly to contemporary China or to the history of the Chinese Communist Party.

The China Quarterly will consider two main types of submissions:

- **Regular articles** (up to **8,000 words**, including footnotes): in-depth and theoretical pieces which should present original research in combination with analytical argument.
- **Research reports** (up to **4,000 words**, including footnotes): shorter pieces based on primary research and empirical evidence.

Manuscripts should be submitted to:

The China Quarterly Editorial Office,
School of Oriental and African Studies,
Thornhaugh Street,
London, WC1H 0XG
UK
chinaq@soas.ac.uk

If you submit a hard copy, please provide *a master copy* containing full contact details and an anonymised electronic version of the article (preferably as a Word document) on disc.

If you send your manuscript by email, please make sure you include your full contact details and send an anonymised copy of the article as well as a master copy.

All submissions should be typed in double-spacing with footnotes at the end; and should conform to the styling of *The China Quarterly* (see below).

An abstract of 100–150 words should also be provided.

Peer-review policies

Once received, your manuscript will be forwarded to the Editor and subject to her approval will then be sent to referees for evaluation, a process that normally takes no longer than ten weeks.

Peer reviewers will have four possible options for each manuscript:

- 1) accept;
- 2) accept with revisions required;
- 3) reject with option to revise and resubmit;
- 4) reject.

Please note that “reject with option to revise” manuscripts will normally be subject to ONE revision only. Revised manuscripts should be resubmitted within a period of TWELVE months after the initial decision. After this period manuscripts will be considered as rejected and will have to go through the review process again if resubmitted.

Following the referees’ advice, the Editor may suggest that an article be resubmitted as a shorter research report.

Style sheet

Spelling

Use British English spelling if possible (but follow copy in quotations, book titles, etc.), with “ize” for organize, etc.

Romanization

Use *pinyin* without tone/diacritical marks, except the following, which use the Wade-Giles system: Chiang Kai-shek, Sun Yat-sen, Taipei, Kuomintang, etc.; names of people living outside mainland China. Give Chinese characters on the first occurrence of each Romanization, to assist in proof-reading.

Chinese Characters

Chinese characters are incorporated into article texts (ie. English (pinyin, characters)) so authors must provide Chinese characters for *all* Chinese used in the main text (not footnotes) on first appearance, **including** *pinyin* phrases, people’s names and geographical locations. However, Chinese characters are not needed for names of provinces and province capitals, well-known leaders (Mao Zedong, Deng Xiaoping, etc.)

Numbers

One to ten spelled out, 11 or more in figures; per cent in text, but % in footnotes. Dates: 2 March 1993. Page references: pp. 324-26 but pp. 324-336.

First Citations

Books:

(English) Author, *Title of Book* (Place of Publication: Publisher, date), pp. ?.

(Chinese) Author, *Pinyin title of book (Translation of Title)* (Place of Publication: Publisher of Book in Pinyin, date), pp. ?.

Articles:

(English, edited volume) Author of article, "Title of article," in Author (ed.), *Title of Book* (Place of Publication: Publisher, date), pp. ?.

(Chinese, edited volume) Author of article, "Pinyin title of article" ("Translation of title"), in Author (ed.), *Pinyin title (Translation of Title)* (Place of Publication: publisher, date), pp. ?.

(English, journal) Author of article, "Title of article," *Journal Title*, Vol. ?, No. ? (year), pp. ?.

(Chinese, journal) Author of article, "Pinyin title of article" ("Translation of title"), *Journal title in pinyin (Translation of Title)*, Vol. ?, No. ? (year), pp. ?.

Subsequent Citations

Use *ibid.* to refer only to the immediately preceding reference or part of it. The shortened title system is used as follows:

Books:

(English) Surname, *Shortened Title*, pp. ?.

(Chinese) Full name of author, *Shortened Title in English*, pp. ?.

Articles:

(English) Surname, "Shortened title of article," pp. ?.

(Chinese) Full name of author, "Shortened title of article in English," pp. ?

Tables and Figures

Tables should be numbered with Arabic figures. Each table should have a heading and show sources at the end. Camera ready copy should be supplied for all figures, graphs, etc.

Acknowledgements

These should be restricted to acknowledging the names of organizations that provided the assistance/funding that enabled the article to be written.

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