

CAMBRIDGE YEARBOOK OF EUROPEAN LEGAL STUDIES

NOTES FOR CONTRIBUTORS

PLEASE USE THESE IN PREPARING YOUR MANUSCRIPTS FOR SUBMISSION

The Cambridge Yearbook offers authors and readers a space for sustained reflection and conversation about the challenges facing Europe and the diverse legal contexts in which those challenges are addressed. It identifies European Legal Studies as a broad field of legal enquiry encompassing not only European Union law but also the law emanating from the Council of Europe; comparative European public and private law; and national law in its interaction with European legal sources.

The Yearbook is a publication of the Centre for European Legal Studies, Faculty of Law, University of Cambridge.

I. CATEGORIES OF PUBLICATION ACCEPTED

The Yearbook publishes articles solicited by invitation of the Editorial Board as well as unsolicited articles that seek to make a contribution to European Legal Studies. Any individual interested in submitting an article should contact the Editor-in-Chief to discuss their proposal before submitting an article for consideration by the editors.

All communications concerning Articles should be addressed to the Editor-In-Chief, Professor John Bell, Faculty of Law, University of Cambridge, 10 West Road, Cambridge CB3 9DZ (jsb48@cam.ac.uk).

Articles should be between 9,000 and 12,000 words long, *including* footnotes. Exceptional articles of a longer length may be agreed with the editors.

The Yearbook does not publish Book Reviews.

All accepted Articles will be scheduled for publication both in print and online. To reduce time between acceptance and publication articles will appear online as FirstView publications in advance of their scheduled publication in print.

II. PREPARATION OF MANUSCRIPTS

Before submitting your manuscript, please ensure that you carefully read and adhere to all the guidelines and instructions to authors provided below. Manuscripts not conforming to these guidelines may be returned.

All copy must be submitted in Word format as an email attachment.

Articles should be written in English. They should not have been published already, nor should they be under consideration elsewhere. Authors, particularly those whose first language is not English, may wish to have their English-language manuscripts checked by a native speaker before submission. This is optional, but may help to ensure that the academic content of the paper is fully understood by the editor and any reviewers.

Abstract. All manuscripts should be submitted together with an Abstract of about 100 words in length and up to seven key words. The purpose of the Abstract is to identify the subject matter of the article and to summarise the distinctive contribution to the literature which the article makes. It enables the reader using electronic databases to identify articles that are of interest to them.

Competing interests. All authors must include a competing interest declaration in their manuscript. This declaration will be subject to editorial review and may be published in the article. Competing interests are situations that could be perceived to exert an undue influence on the content or publication of an author's work. They may include, but are not limited to, financial, professional, contractual or personal relationships or situations. If the manuscript has multiple authors, the author submitting must include competing interest declarations relevant to all contributing authors.

Example wording for a declaration is as follows: "Competing interests: Author A is employed at company B. Author C owns shares in company D, is on the Board of company E and is a member of organisation F. Author G has received grants from company H." If no competing interests exist, the declaration should state "Competing interests: The author(s) declare none".

Page layout. Paragraphs start flush left after headings but otherwise are indented, with no extra space between them. The number of words in the text and (separately if possible) the footnotes should be stated.

Footnotes should be numbered consecutively (after an initial unnumbered note attached to the author's name by an asterisk). Footnotes are principally for the purpose of referencing primary and secondary sources. Authors should refrain from using footnotes for further textual elaboration beyond that which is necessary for the purposes of clarification.

Headings. A maximum of four levels of heading is available, one for the title and three within the article:

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2. Centred. Type in capitals (precede by roman I, II, etc. if required):

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3. Centred. Type with initial capitals for main words only (precede by A, B, etc. if required):

A. Subheading in italics (Level 3)

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Quotations of more than c. 60 words (unless in footnotes) should be indented and set off from the text *without* quotation marks. Otherwise single quotation marks should be used except for quotations within quotations which should use double marks. The note indicator should be placed *after* the quotation.

Figures and tables. Tables and/or figures should have short, descriptive titles, provide legends, be numbered consecutively, and should be cited in the text. They must be placed at the end of the manuscript, with a clear indication for their placement in the text. On acceptance of your manuscript, all images should be sent as separate files, in our preferred file formats. *Resolution:* halftone images must be saved at 300 dpi at approximately the final size. Line drawings should be saved at 1000 dpi, or 1200 dpi if very fine line weights have been used. Combination figures must be saved at a minimum of 600 dpi. Cambridge Journals recommends that only TIFF, EPS or PDF formats are used for electronic artwork. Full information on how to prepare and supply your figures can be found at the following address:

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III. STYLE

Punctuation. All punctuation marks should be *outside* closing quotation marks except an exclamation mark, question mark, dash or parenthesis belonging only to the quotation or a full point at the end of a grammatically complete sentence beginning with a capital letter. Full stops should be outside closing parentheses unless the parenthesis is a complete sentence beginning with a capital letter. Note indicators in the text normally follow punctuation marks.

Capitals. Capitals should be used when a specific reference is intended: the Bill, the Cabinet, the Crown, the Government (but government and industry), Parliament (but parliamentary). Unless the writer is referring to a court by name, ‘court’ should not have a capital.

Abbreviations. No full points should be used with abbreviations.

Dates. Use the style ‘10 February 1989’; ‘1988– 89’; ‘1990s’.

Numerals below 10 should be spelt out.

Spelling. Except in quoted matter English spelling should be used (labour, not labor). Use -ise (not -ize); judgment (not judgement); ius (not jus; ie Latin i not j).

Italics. The following should be italicised:

- Case names.
- Latin (and other foreign) words and phrases.
- Ship names

Latin abbreviations should not be italicised: cf, eg, ibid, ie, loc cit, op cit.

Footnote numbers should be deferred, where possible, to the end of the relevant sentence or clause of the text and placed after the relevant punctuation mark.

IV. REFERENCES–GENERAL

The full reference should be given at first mention using the styles indicted below.

Ibid is used to refer to the same work in a consecutive footnote.

For cross-references: use ‘See note 7 above/below’ rather than ‘supra/infra note 7’.

References to a specific page and paragraph references: use ‘p’ (or ‘para’) followed by the number. For references to page extents use ‘pp xx–yy’.

A. Authored Books

Cite the author’s initials and surname followed by a comma and then the title of the book in italics followed by the publication information. The publication information should be within brackets and include the publisher and the year of publication. If the work cited is a specific edition of a book, the title of the book should be followed by a comma and then the particular edition of the book, followed by the publication information.

C Barnard, *The Substantive Law of the EU*, 4th ed (Oxford University Press, 2013)

B. Edited Books

Cite the editor or editors initials and surname(s) followed by ‘(ed)’ or ‘(eds)’ followed by a comma and then the title of the book in italics followed by the publication information.

C Barnard and J Scott (eds), *The Law of the Single European Market* (Hart Publishing, 2002)

Where there are three or more editors, cite the initials and surname of the first editor followed by ‘et al’ followed by a comma and then the title of the book in italics followed by the publication information.

C. Chapters in Edited Books

Cite the initials of the author and surname followed by the title of the chapter between single quotes followed by ‘in’ and then the editors, book title and publication details in the format described for edited books.

KA Armstrong ‘Mutual Recognition’ in C Barnard and J Scott (eds), *The Law of the Single European Market* (Hart Publishing, 2002)

D. Journal Articles

Cite the initials of the author and surname followed by the title of the article between single quotes followed by the year between brackets followed by the volume number and then the issue number between brackets followed by the journal title in italics followed by the first page number.

A Arnall, ‘The Principle of Effective Judicial Protection in EU Law: An unruly horse?’ (2011) 36 (1) *European Law Review* 51

V. CASES

A. Judgments of the Court of Justice of the European Union

The Yearbook uses the new European Case Law Identifier method of citation for judgments of the Court of Justice, the General Court and the Civil Service Tribunal.

For the first reference to a case cite as:

Commission v Belgium, C-577/10, EU:C:2012:814

For a subsequent reference to a case and to a particular passage in the judgment cite as follows:

Commission v Belgium, EU:C:2012:814, paragraph 20

Opinions of the Court of Justice should be cited as:

Opinion 1/91 (EEA Agreement), EU:C:1991:490

For references to the opinion of an Advocate General and to a particular passage in the opinion cite as follows:

Opinion of Advocate General Kokott in *Duarte Hueros*, C-32/12, EU:C:2013:128, point 3.

B. Judgments of the European Court of Human Rights

Decisions of the European Court of Human Rights are cited as follows: Names of the parties in italics, Application number in brackets, report (without the date of the decision unless the decision is unreported).

Demir and Baykara v Turkey (Application no. 34503/97) (2009) 48 E.H.R.R. 54

C. English Cases

References to English cases should be to the Law Reports; failing this to the WLR, the All ER or one of the specialist reports. The neutral citation should be given, without any full points and before the report reference, for all cases to which the practice has been extended since 2001; references to paragraphs should be in square brackets.

Twinsectra Ltd v Yardley [2002] UKHL 12, [2002] 2 AC 164, at [24].

VI. EUROPEAN UNION TREATIES

Cite as follows:

Treaty on European Union (TEU)
Treaty on the Functioning of the European Union (TFEU)
Charter of Fundamental Rights of the European Union (Charter)

Provisions of the treaties should be cited as:

Article 114 TFEU or Article 5(3) TEU

References to provisions of the treaties adopted prior to the Lisbon Treaty should be cited as:

Article 95 EC or Article 100a EEC

VII. LEGISLATION

A. EU Legislation

Before the entry into force of the Lisbon Treaty:

Council Regulation (EC) No 645/2008 [2008] OJ L180/1.

After the entry into force of the Lisbon Treaty:

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