

Contents

Introduction	p5	IELTS Reading skills	p42
IELTS Summary	p7	1 Reading strategies	p44
IELTS Listening skills	p13	1 Using the features of a Reading passage	p44
1 Getting ready to listen	p15	2 Skimming a passage and speed reading	p46
1 Understanding the context	p15	3 Global understanding	p47
2 Using the correct spelling	p16	2 Descriptive passages	p48
3 Writing numbers	p17	1 Scanning for detail	p48
2 Following a conversation	p18	2 Using words from the passage	p49
1 Identifying the speakers	p18	3 Notes/flow-chart/diagram completion	p50
2 Identifying function	p19	3 Understanding the main ideas	p55
3 Understanding categories	p21	1 Identifying the main idea	p55
3 Recognising paraphrase	p22	2 Understanding the main points	p57
1 Identifying distractors	p22	3 Identifying information in a passage	p58
2 Recognising paraphrase	p23	4 Locating and matching information	p59
3 Selecting from a list	p24	1 Identifying types of information	p59
4 Places and directions	p25	2 Locating and matching information	p60
1 Describing a place	p25	3 How ideas are connected	p63
2 Following directions	p27	5 Discursive passages	p64
3 Labelling a map	p28	1 Discursive passages	p64
5 Listening for actions and processes	p29	2 Identifying theories and opinions	p66
1 Understanding mechanical parts	p29	3 Matching features	p67
2 Describing an action or process	p31	6 Multiple-choice questions	p70
3 Describing a process	p32	1 Understanding longer pieces of text	p70
6 Attitude and opinion	p33	2 Different types of multiple choice	p71
1 Identifying attitudes and opinions	p33	3 Identifying a writer's purpose	p72
2 Persuading and suggesting	p34	7 Opinions and attitudes	p73
3 Reaching a decision	p35	1 Argumentative texts	p73
7 Following a lecture or talk	p36	2 Identifying the writer's views/claims	p75
1 Identifying main ideas	p36	3 Identifying grammatical features	p76
2 Understanding how ideas are connected	p38	8 General Training Reading	p78
3 Understanding an explanation	p38	1 The General Training Reading paper	p78
8 Contrasting ideas	p39	2 Dealing with multiple texts	p83
1 Signposting words	p39	3 Understanding work-related texts	p84
2 Comparing and contrasting ideas	p40		
3 Using notes to follow a talk	p41		

● Contents

IELTS Writing	p91	IELTS Speaking	p134
1 Academic Writing Task 1 – Describing a chart, table or graph	p93	1 The Speaking Test – Part 1	p136
1 Understanding graphs, tables and charts	p93	1 Getting ready to speak	p136
2 More complex charts	p96	2 Part 1 – talking about familiar topics	p137
3 Improving your Task Achievement score	p97	3 Using the right tense – Grammatical Range and Accuracy	p138
2 Academic Writing Task 1 – Comparing and contrasting graphs and tables	p100	2 Part 2 – Giving a talk	p140
1 Avoiding repetition	p100	1 Understanding the task	p140
2 Comparing and contrasting data	p102	2 Improving Fluency and Coherence	p142
3 Grammatical Accuracy – describing numbers and figures accurately	p104	3 Organising your notes and your talk	p143
3 Academic Writing Task 1 – Describing diagrams	p106	3 Part 3 – Talking about abstract topics	p145
1 Understanding a diagram	p106	1 Talking about abstract topics	p145
2 Describing a process – coherence and cohesion	p107	2 Agreeing and disagreeing	p147
3 Lexical Resource – being accurate	p108	3 Improving your Lexical Resource score	p148
4 Academic Writing Task 1 – Describing maps	p110	4 Checking, correcting and assessing	p149
1 Describing a map	p110	1 Dealing with problems	p149
2 Describing changes in a place	p111	2 Pronunciation, intonation and ‘chunking’	p150
3 Grammatical Accuracy	p112	3 Assessing yourself and improving your score	p153
5 General Training Writing Task 1 – A letter	p113	Practice Tests	
1 Understanding the task	p113	Practice Test 1	p154
2 Improving your score	p115	Practice Test 2	p173
3 Checking and correcting	p117	Practice Test 3	p190
6 Writing Task 2 – Getting ready to write	p119	Practice Test 4	p207
1 Understanding the task	p119	Practice Test 5	p226
2 Planning and organising your ideas	p120	Practice Test 6	p246
3 Getting started – writing an introduction	p122	Practice Test 7	p266
7 Writing Task 2 – Expressing your ideas clearly	p124	General Training Test	p286
1 Linking ideas – cohesion	p124	Practice Test 8	p300
2 Lexical Resource – avoiding repetition	p125	General Training Test	p319
3 Expressing a personal view	p127	Recording Scripts	p333
8 Writing Task 2 – Checking and correcting	p129	Answer Key	p366
1 Developing your ideas clearly	p129	Sample Answer Sheets	p397
2 Grammatical Accuracy	p130		
3 Assessing your language	p132		