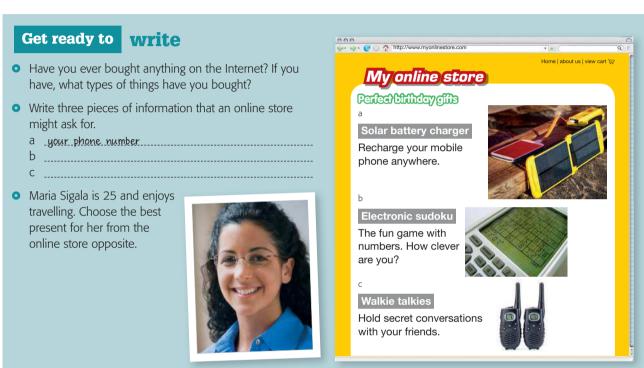
Umit1
Buy it online





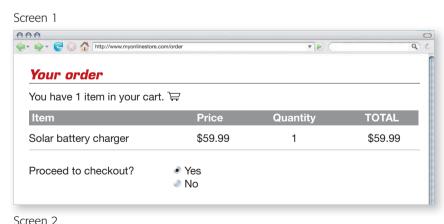
go to Useful language p. 82

# Completing an online order form

### Look at an example

One of Maria's friends, Aiko, has decided to order her a present from the online store above. This is what she ordered.

- 1 Look at Screen 1 and find an expression that means Do you want to pay now?
- 2 Look at Screen 2 and find an expression that means Type it again.





10 😰 Social and Travel

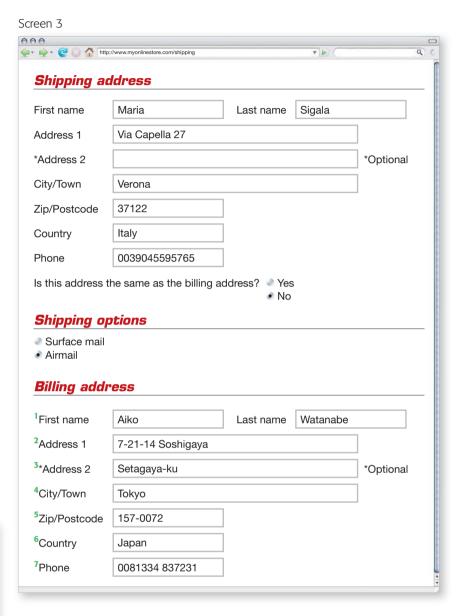


Buy it online Umit₁

- 3 Look at Screen 3 and find the expressions or words that mean:
  - a the address where things will be sent
  - b not necessary
  - c the address where your credit card bills are sent
- 4 Why do you think Aiko has chosen to send the solar battery charger by airmail? Circle the best answer.
  - a She is sending it to a different country.
  - b The postage does not cost very much.
  - c It is a present.
- 5 Where do you type the information below? Write the green number from the billing address.
  - a your phone number  $\square$
  - b your apartment/house number and street

# Learning tip When you come across two similar or confusing words, make them easier to remember by drawing pictures, for example: ship ping address Ships take things to places.

60.00



### Did you know ...? Addresses are written differently in different parts of the world. For example: UK/US Japan Italy Person's name Postcode Person's name House number + street City Street + house number Area + building number Postcode Postcode/zip code Person's name City

Bills tell you how much money

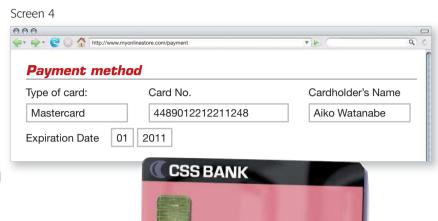
billing address

you must pay.



# Umitt Buy it online

- 6 Look at Screen 4 and the credit card below. Where can you find this information on the credit card? Write one letter in each box.
  - 1 type of card 💆
  - 2 card number
  - 3 cardholder's name
  - 4 expiry date
- 7 Look at Screen 4 again and find the abbreviation (short form) for number.
- 8 What is different about the Card number in Screen 4 compared with the number on the credit card?



VALID FROM 01/10 Expiry date: 01/

MS A WATANABE

4489 0122 1221 1248

# Focus on ... spelling plurals

Aiko is returning some things to *My online store* because they are not the things she ordered.

## **Returns and Exchanges form**

Date of return: 23 March	
Description	Reason for return
Remote control toy car	I didn't order this. I ordered two DVDs.
Blue dress	I ordered two green dresses, not a blue one.

### Singular Plural

One DVD  $\rightarrow$  Two DVDs
One dress  $\rightarrow$  Two dresses

- 1 Make these nouns plural.
  - a book b box c bike d toy bus e watch f  $\mathsf{TV}$  g computer
- 2 <u>Underline</u> the nouns in this catalogue description.

This diary is ideal for the busy businessman or woman. Now you can buy two diaries for the price of one!

3 Look: diary → diaries. Make these nouns plural.

a university b story c city d memory e baby

### Plan

Maria is very friendly with a family who live in Egypt. They live at 5 El Gezira El Wosta Street, Apartment 6, 1511, Zamalek, Cairo. Their telephone number is 002027372481. The family has a son called Mahmoud Boutaleb who is six years old. He likes football and playing games with his friends.



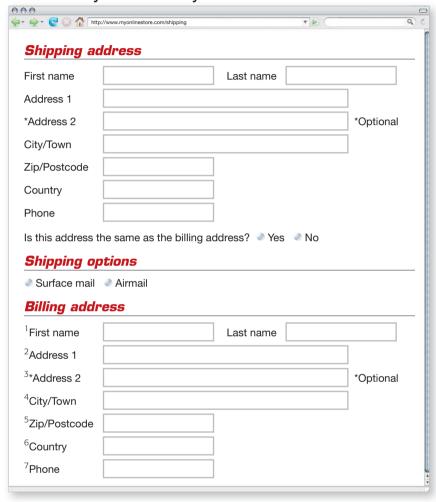
- 9 Read the information in the box above and answer these questions.
  - a What city does Mahmoud live in?
  - b What area does he live in?
  - c What's his postcode?
- 10 Look at the 'Perfect birthday gifts' from the online store on page 10 again. Choose a good present for Maria to buy Mahmoud for his birthday.



Buy it online Unit1

### Write

11 Complete this online form for Maria. Use information from the exercises you have already done in this unit.



### Check

- Have you completed all the necessary boxes?
- Have you chosen a shipping option?
- Have you completed the payment details?
- Have you removed all spaces in the telephone number and credit card number?

# tra practice

- Go online and visit an international gift store.
- Search for a birthday present for your teacher or an Englishspeaking friend.
- Add it to your cart and then go to the checkout.
- As you complete each screen, print it out.
- Do NOT complete payment details online! Print out the screen and write in your details. Use Aiko Watanabe's credit card details from page 12.
- Ask your friend or teacher to check the forms you printed out and tell you whether they like the present you chose for them!

Payment method

Type of card: Card No. Cardholder's Name Expiration Date

12 Use information from Maria's credit card to complete

this part of the online form.



