## Contents

To the Student vii  
To the Teacher viii

### Present and past

- 1 Present Continuous (I am doing)  
- 2 Simple Present (I do)  
- 3 Present Continuous and Simple Present (1) (I am doing and I do)  
- 4 Present Continuous and Simple Present (2) (I am doing and I do)  
- 5 Simple Past (I did)  
- 6 Past Continuous (I was doing)

### Present perfect and past

- 7 Present Perfect (1) (I have done)  
- 8 Present Perfect (2) (I have done)  
- 9 Present Perfect Continuous (I have been doing)  
- 10 Present Perfect Continuous and Present Perfect Simple (I have been doing and I have done)  
- 11 How long have you (been) . . . ?  
- 12 For and since, When . . . ?, and How long . . . ?  
- 13 Present Perfect and Past (I have done and I did)  
- 14 Past Perfect (I had done)  
- 15 Past Perfect Continuous (I had been doing)  
- 16 Have and have got  
- 17 Used to (do)

### Future

- 18 Present tenses (I am doing / I do) with a Future Meaning  
- 19 (I'm) going to (do)  
- 20 Will (1)  
- 21 Will (2)  
- 22 I will and I'm going to  
- 23 Will be doing and will have done  
- 24 When I do / When I've done When and if

### Modals

- 25 Can, could, and (be) able to  
- 26 Could (do) and could have (done)  
- 27 Must (You must be tired, etc.)  
- 28 May and might (1)  
- 29 May and might (2)  
- 30 Have to and must  
- 31 Should  
- 32 Subjunctive (I suggest you do)  
- 33 Had better It's time . . .  
- 34 Can / Could / Would you . . . ?, etc. (Requests, Offers, Permission, and Invitations)

If you are not sure which units you need to study, use the STUDY GUIDE on page 294.
## Conditionals and “wish”

<table>
<thead>
<tr>
<th>Number</th>
<th>Example</th>
</tr>
</thead>
<tbody>
<tr>
<td>35</td>
<td>If I do . . . and If I did . . .</td>
</tr>
<tr>
<td>36</td>
<td>If I knew . . . I wish I knew . . .</td>
</tr>
<tr>
<td>37</td>
<td>If I had known . . . I wish I had known . . .</td>
</tr>
<tr>
<td>38</td>
<td>Would I wish . . . would</td>
</tr>
</tbody>
</table>

### Passive

<table>
<thead>
<tr>
<th>Number</th>
<th>Example</th>
</tr>
</thead>
<tbody>
<tr>
<td>39</td>
<td>Passive (1) (is done / was done)</td>
</tr>
<tr>
<td>40</td>
<td>Passive (2) (be/been/being done)</td>
</tr>
<tr>
<td>41</td>
<td>Passive (3)</td>
</tr>
<tr>
<td>42</td>
<td>It is said that . . . He is said to . . . (be) supposed to . . .</td>
</tr>
</tbody>
</table>

### Reported speech

<table>
<thead>
<tr>
<th>Number</th>
<th>Example</th>
</tr>
</thead>
<tbody>
<tr>
<td>44</td>
<td>Reported speech (1) (He said that . . .)</td>
</tr>
<tr>
<td>45</td>
<td>Reported speech (2)</td>
</tr>
</tbody>
</table>

### Questions and auxiliary verbs

<table>
<thead>
<tr>
<th>Number</th>
<th>Example</th>
</tr>
</thead>
<tbody>
<tr>
<td>46</td>
<td>Questions (1)</td>
</tr>
<tr>
<td>47</td>
<td>Questions (2) (Do you know where . . .? / She asked me where . . .)</td>
</tr>
<tr>
<td>48</td>
<td>Auxiliary verbs (have/do/can, etc.)</td>
</tr>
<tr>
<td>49</td>
<td>Tag Questions (do you? / isn’t it?, etc.)</td>
</tr>
</tbody>
</table>

### -ing and the infinitive

<table>
<thead>
<tr>
<th>Number</th>
<th>Example</th>
</tr>
</thead>
<tbody>
<tr>
<td>50</td>
<td>Verb + -ing (enjoy doing / stop doing, etc.)</td>
</tr>
<tr>
<td>51</td>
<td>Verb + to . . . (decide to do / forget to do, etc.)</td>
</tr>
<tr>
<td>52</td>
<td>Verb + (Object) + to . . . (I want to do / I want you to do, etc.)</td>
</tr>
<tr>
<td>53</td>
<td>Verb + -ing or to . . . (1) (remember/regret, etc.)</td>
</tr>
<tr>
<td>54</td>
<td>Verb + -ing or to . . . (2) (try/need/help)</td>
</tr>
<tr>
<td>55</td>
<td>Verb + -ing or to . . . (3) (like / would like, etc.)</td>
</tr>
<tr>
<td>56</td>
<td>Prefer and would rather</td>
</tr>
<tr>
<td>57</td>
<td>Preposition (in/for/about, etc.) + -ing</td>
</tr>
<tr>
<td>58</td>
<td>Be/get used to something (I’m used to . . .)</td>
</tr>
<tr>
<td>59</td>
<td>Verb + preposition + -ing (succeed in -ing / accuse somebody of -ing, etc.)</td>
</tr>
<tr>
<td>60</td>
<td>Expressions + -ing</td>
</tr>
<tr>
<td>61</td>
<td>To . . ., for . . ., and so that . . . (Purpose)</td>
</tr>
<tr>
<td>62</td>
<td>Adjective + to</td>
</tr>
<tr>
<td>63</td>
<td>To . . . (afraid to do) and Preposition + -ing (afraid of -ing)</td>
</tr>
<tr>
<td>64</td>
<td>See somebody do and see somebody doing</td>
</tr>
<tr>
<td>65</td>
<td>-ing Phrases (Feeling tired, I went to bed early.)</td>
</tr>
</tbody>
</table>

### Articles and nouns

<table>
<thead>
<tr>
<th>Number</th>
<th>Example</th>
</tr>
</thead>
<tbody>
<tr>
<td>66</td>
<td>Countable and Uncountable Nouns (1)</td>
</tr>
<tr>
<td>67</td>
<td>Countable and Uncountable Nouns (2)</td>
</tr>
<tr>
<td>68</td>
<td>Countable Nouns With a/an and some</td>
</tr>
<tr>
<td>69</td>
<td>A/an and the</td>
</tr>
</tbody>
</table>

---

If you are not sure which units you need to study, use the STUDY GUIDE on page 294.
70 The (1)
71 The (2) (school / the school)
72 The (3) (children / the children)
73 The (4) (the giraffe / the telephone / the piano, etc.; the + Adjective)
74 Names With and Without the (1)
75 Names With and Without the (2)
76 Singular and plural
77 Noun + Noun (a tennis ball / a headache, etc.)
78 -s (the girl's name) and of . . . (the name of the book)

Pronouns and determiners
79 Myself/yourself/themselves, etc.
80 A friend of mine My own house By myself
81 There . . . and It . . .
82 Some and any
83 No/none/any Nothing/nobody, etc.
84 Much, many, little, few, a lot, plenty
85 All / all of, most / most of, no / none of, etc.
86 Both / both of, neither / neither of, either / either of
87 All, every, and whole
88 Each and every

Relative clauses
89 Relative Clauses (1) – Clauses With who/that/which
90 Relative Clauses (2) – Clauses With or Without who/that/which
91 Relative Clauses (3) – whose/whom/where
92 Relative Clauses (4) – “Extra Information” Clauses (1)
93 Relative Clauses (5) – “Extra Information” Clauses (2)
94 -ing and -ed Phrases (the woman talking to Tom, the boy injured in the accident)

Adjectives and adverbs
95 Adjectives ending in -ing and -ed (boring/bored, etc.)
96 Adjectives: Word Order (a nice new house) Adjectives after Verbs (You look tired)
97 Adjectives and Adverbs (1) (quick/quickly)
98 Adjectives and Adverbs (2) (well/fast/late, hard/hardly)
99 So and such
100 Enough and too
101 Comparison (1) – cheaper, more expensive, etc.
102 Comparison (2)
103 Comparison (3) – as . . . as / than
104 Superlatives – the longest / the most enjoyable, etc.
105 Word Order (1) – Verb + Object; Place and Time
106 Word Order (2) – Adverbs with the Verb
107 Still, yet and already Anymore / any longer / no longer
108 Even

If you are not sure which units you need to study, use the STUDY GUIDE on page 294.
Conjunctions and prepositions

109 Although / though / even though In spite of / despite
110 In case
111 Unless As long as and provided/providing
112 As (Time and Reason)
113 Like and as
114 As if, as though, and like
115 For, during, and while
116 By and until By the time...

Prepositions

117 At/on/in (Time)
118 On time / in time, at the end / in the end
119 In/at/on (Place) (1)
120 In/at/on (Place) (2)
121 In/at/on (Place) (3)
122 To/at/in/into
123 On/in/at (Other Uses)
124 By
125 Noun + Preposition (reason for, cause of, etc.)
126 Adjective + Preposition (1)
127 Adjective + Preposition (2)
128 Verb + Preposition (1) – at and to
129 Verb + Preposition (2) – about/for/of/after
130 Verb + Preposition (3) – about and of
131 Verb + Preposition (4) – of/for/from/on
132 Verb + Preposition (5) – in/into/with/to/on
133 Phrasal Verbs (get up / break down / fill in, etc.)

Appendix 1 Regular and Irregular Verbs 268
Appendix 2 Present and Past Tenses 270
Appendix 3 The Future 271
Appendix 4 Short Forms (I'm/you've/didn't, etc.) 272
Appendix 5 Spelling 273
Appendix 6 British English 275
Additional Exercises 277
Study Guide 294
Answer Key to Exercises 302
Answer Key to Additional Exercises 330
Answer Key to Study Guide 333
Index 334

If you are not sure which units you need to study, use the STUDY GUIDE on page 294.